



AGENDA FOR THE REGULAR MEETING OF THE FINANCE / PERSONNEL COMMITTEE

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Date and Time: Tuesday, July 14, 2020 **6:15 P.M.**
Location: City Hall, Committee Room #205, 101 South Blvd. Baraboo
Members Noticed: Joel Petty, Scott Sloan, Jason Kent
Others Noticed: Department Heads (*agenda only*), E. Geick, M. Palm, B. Zeman, Post at Library, Media

This meeting is open to the public. Any person appearing in person is requested to wear a mask and practice social distancing.

MEMBERS not attending must notify the Chairperson at least 24 hours before the meeting.

1. Call Meeting to Order
 - a. Roll Call of Membership
 - b. Note compliance with Open Meeting Law
 - c. Approve June 23, 2020 minutes
 - d. Approve agenda
2. Action Items
 - a. **Accounts Payable** – Review and recommendation to Common Council on paying \$787,567.53.
 - b. **Uncollectible Write offs** – Review and recommendation to Common Council to approve writing off uncollectible accounts.
 - c. **Recruitment** – Review and recommendation to Common Council to approve agreement with GovHR for a not to exceed amount of \$2,500, for advertising only, to re-conduct the City Administrator search.
 - d. **Carnegie-Schadde Public Library** – Review and recommendation to Common Council to approve the following documents relating to the Carnegie-Schadde Memorial Public Library Expansion project: (a) proposed Prelease Agreement between the CDA and the City (b) proposed Lease Agreement between the CDA and the City, and (c) proposed Sublease Agreement between the City and the Carnegie-Schadde Memorial Public Library.
 - e. **TIF 7 & 8** – Review and recommendation to Common Council for the Tax Increment Finance Joint Review Board grant an extension to Tax Increment Districts 7 and 8.
 - f. **CARES Act** – Review and recommendation to Common Council to (a) authorize the Mayor to sign the Wisconsin Election Commission CARES Act Subgrant Agreement to help offset the City's pandemic-related election costs and (b) approve the Federal Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding purchasing. (Attached are two separate resolutions for Council)
3. Information Items
 - a. Baraboo Transit Service 1st & 2nd Qtr. Financial Statements
 - b. Airport Financial Statement
4. Adjournment

Joel Petty, Chairperson

Agenda prepared by D. Munz & posted on 07/10/202

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 101 South Blvd., Baraboo, WI or phone (608) 355-2700, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

FOR INFORMATION ONLY AND NOT A NOTICE TO PUBLISH

Members Present: Petty, Sloan, Kent

Absent:

Others Present: Mayor Palm, Adm. Downing, Atty. Truman, L. Laux, M. Schauf, , C. Haggard, T. Pinion, Dawn Gunderson, Mark Link

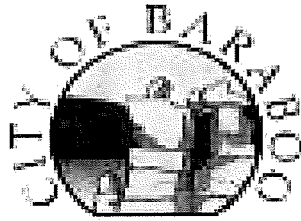
Call to Order –Ald. Petty called the meeting to order at 6:15p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Kent to approve the minutes of June 9, 2020 and carried unanimously. Moved by Kent, seconded by Sloan to approve the agenda and carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Sloan, seconded by Kent to recommend to Council for approval of the accounts payable for **\$730,778.93**. Motion carried unanimously.
- b) **Sale of Bonds** – Dawn Gunderson with Ehlers presented the results of the bond issuance sale and noted that Moody's did affirm our Aa3 rating. A total of three bids were received with the low bid from Baird, Milwaukee at 1.7073%. Because we had a premium bid, we were able to use that premium and downsize the issue. The issuance fees were also lower than originally estimated. The original bond amount was \$2,690,000; we were able to decrease the final bond amount to \$2,645,000. Moved by Sloan, seconded by Kent to recommend to Council for action. Motion carried unanimously.
- c) **Property Tax** - Adm. Downing explained that Sauk County is asking all municipalities to adopt Act 185 waiving interest and penalties on 2019 property tax installment payments until October 1, 2020. This gives the residents an extra two months to pay their property taxes. It also allows the County to keep the August settlement date regardless of the tax collected. Moved by Sloan, seconded by Kent to recommend to Council for action. Motion carried unanimously.
- d) **City-Wide Revaluation** Adm. Downing noted that prior to her employment, Ed Geick had come to the Finance Committee requesting that Tyler Technology, Inc. be awarded the contract for the citywide revaluation. Adm. Downing would like Tyler Technology, Inc. the chance to answer any questions the committee may have. Tyler Technology would be responsible for the residential and commercial properties within the City. Mark Link with Tyler Technologies explained that the \$107,000 will include a one year period of September 1, 2020 through August 30, 2021 for revaluation. The City will be invoiced monthly based on the progress of work. The new assessment values will be reflected as of January 1, 2021, payable in 2022. Moved by Sloan, seconded by Kent to recommend contracting with Tyler Technologies, Inc. in the amount of \$107,000 for the citywide revaluation to Council for action. Motion carried unanimously.

Information Items – None.

Adjournment – Moved by Sloan, seconded by Kent and carried to adjourn at 6:45pm.
Brenda Zeman, City Clerk



City of Baraboo, Wisconsin

Finance Department

101 South Boulevard

Baraboo, WI 53913

July 14, 2020

The Council lists attached are check registers described in summary below:

Category	Total	Accounts Payable Run Date
General	302,503.58	July 10, 2020
General	80,527.00	July 10, 2020
Utility	48,437.39	June 30, 2020
ACH	2,102.56	June 30, 2020
Payroll Remittance Checks	353,997.00	June 1, 2020
Department Purchasing Cards	-	
Total expenditures	\$ 787,567.53	

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Check Register - General
Check Issue Dates: 7/10/2020 - 7/10/2020

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Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
190089							
07/10/2020	190089	ACTION ELECTRIC OF S	5232	06/22/2020	PW-2X2 LED FLAT PANEL	100-31-53300-364-000	56.41
Total 190089:							56.41
190090							
07/10/2020	190090	AGRECOL	0040028-IN	06/15/2020	PK-PLANT SEED MIX	100-52-55200-377-000	335.00
07/10/2020	190090	AGRECOL	0040110-IN	06/22/2020	PK-OCHSNER PARK GARDEN	100-52-55200-377-000	160.00
Total 190090:							495.00
190091							
07/10/2020	190091	AGUADO, ANTHONY	2020-0622	06/24/2020	FD-RETIREMENT 6/22/20 11YRS	900-21-52200-300-000	4,635.51
Total 190091:							4,635.51
190092							
07/10/2020	190092	AHLBORN EQUIPMENT I	294882	06/23/2020	PW-RAIN JACKETS, PANTS, VE	100-31-53230-319-000	633.41
Total 190092:							633.41
190093							
07/10/2020	190093	ALLIANT ENERGY	002634-0701	07/01/2020	AIR-ELECTRICITY-JUNE 2020 A	630-35-53510-222-000	13.98
07/10/2020	190093	ALLIANT ENERGY	015803 0629	06/29/2020	PW-TRAFFIC SIGNALS	100-31-53300-222-000	193.04
07/10/2020	190093	ALLIANT ENERGY	086392-0629	06/29/2020	PW-STREETLIGHTS	240-31-53420-222-000	1,406.35
07/10/2020	190093	ALLIANT ENERGY	281633 0629	06/29/2020	PW-STREETLIGHTS	240-31-53420-222-000	8,348.83
07/10/2020	190093	ALLIANT ENERGY	861880-0702	07/02/2020	AIR-ELECTRICITY RUNWAY ELE	630-35-53510-222-000	432.38
07/10/2020	190093	ALLIANT ENERGY	908384 0629	06/29/2020	PW-POTTER & BRIAR ELECT	100-31-51630-222-000	91.95
07/10/2020	190093	ALLIANT ENERGY	908384 0629	06/29/2020	PW-BRIAR ST HEAT	100-31-51630-223-000	17.29
Total 190093:							10,503.82
190094							
07/10/2020	190094	Animal House Pet Supplies	KDTKNBBPA	06/30/2020	ZOO-FEED	100-52-55410-342-000	64.76
Total 190094:							64.76
190095							
07/10/2020	190095	AUTOMATIC DOOR CO N	712020	07/01/2020	CC-REPLACEMENT DOORS (4)	100-52-55130-822-000	7,603.00
07/10/2020	190095	AUTOMATIC DOOR CO N	712020	07/01/2020	CC-REPLACEMENT DOOR TRIM	100-52-55130-260-000	1,055.00
Total 190095:							8,658.00
190096							
07/10/2020	190096	BADGER BASEMENT SY	PR132088	06/30/2020	ENG-LIFTING & LEVELING SIDE	100-30-53430-270-000	6,000.00
Total 190096:							6,000.00
190097							
07/10/2020	190097	BADGER SPORTING GO	AAJ011227-A	06/03/2020	REC-SOFTBALLS	100-53-55300-340-090	291.78
07/10/2020	190097	BADGER SPORTING GO	AAJ011273-A	06/30/2020	REC-PICKLEBALLS	100-53-55300-340-100	39.53
Total 190097:							331.31
190098							
07/10/2020	190098	BARABOO DISTRICT AM	06182020	06/12/2020	PD- M GILBERT EMERGENCY R	100-20-52110-346-000	95.39

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Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 190098:							95.39
190099							
07/10/2020	190099	BARABOO POWER EQUI	78677	06/17/2020	PK-OIL MIX	100-52-55200-348-000	46.50
07/10/2020	190099	BARABOO POWER EQUI	79213	06/26/2020	CC-MOWER BLADE	100-52-55130-250-000	16.21
07/10/2020	190099	BARABOO POWER EQUI	79219	06/26/2020	PK-BUNKER RAKE FILTER & PU	100-52-55200-250-000	33.98
07/10/2020	190099	BARABOO POWER EQUI	79314	06/29/2020	PK-BUNKER RAKE PARTS	100-52-55200-250-000	25.92
Total 190099:							122.61
190100							
07/10/2020	190100	BARABOO UTILITIES	9701229	06/16/2020	COUNCIL-PACKET COLOR COP	100-10-51100-390-000	99.12
Total 190100:							99.12
190101							
07/10/2020	190101	BATTERIES PLUS LLC	P27710629	06/12/2020	PW-BATTERY DISPOSAL (36)	100-31-53270-260-000	66.60
Total 190101:							66.60
190102							
07/10/2020	190102	BEACON ATHLETICS	0518457-IN	06/16/2020	PK-PIERCE BASES/RAKE/HOSE	100-52-55200-280-000	750.00
Total 190102:							750.00
190103							
07/10/2020	190103	BISCH, MICHAEL	060112	06/15/2020	ZOO-HAY	100-52-55410-342-000	600.00
Total 190103:							600.00
190104							
07/10/2020	190104	CANNON, PATRICK	2020-06B	06/30/2020	CITY-CDA-JUNE 2020 PROPERT	100-15-56710-200-000	3,030.00
Total 190104:							3,030.00
190105							
07/10/2020	190105	CENTURYLINK	301217856-0	06/17/2020	MAYOR-JUNE 2020 PHONE	100-10-51410-220-000	15.00
07/10/2020	190105	CENTURYLINK	301217856-0	06/17/2020	FIN-JUNE 2020 PHONE	100-11-51500-220-000	37.49
07/10/2020	190105	CENTURYLINK	301217856-0	06/17/2020	PD-JUNE 2020 PHONE	100-20-52110-220-000	292.43
07/10/2020	190105	CENTURYLINK	301217856-0	06/17/2020	FD-JUNE 2020 PHONE	100-21-52200-220-000	44.99
07/10/2020	190105	CENTURYLINK	301217856-0	06/17/2020	BLDG INSP-JUNE 2020 PHONE	100-22-52400-220-000	15.00
07/10/2020	190105	CENTURYLINK	301217856-0	06/17/2020	PW-JUNE 2020 PHONE	100-31-53230-220-000	59.99
07/10/2020	190105	CENTURYLINK	301217856-0	06/17/2020	PK-JUNE 2020 PHONE	100-52-55200-220-000	44.99
07/10/2020	190105	CENTURYLINK	301217856-0	06/17/2020	ATTY-JUNE 2020 PHONE	100-13-51300-220-000	15.00
07/10/2020	190105	CENTURYLINK	301217856-0	06/17/2020	PS/ADMIN BLDG-JUNE 2020 PH	100-11-51640-220-000	108.80
07/10/2020	190105	CENTURYLINK	301217856-0	06/17/2020	ENG-JUNE 2020 PHONE	100-30-53100-220-000	37.49
07/10/2020	190105	CENTURYLINK	301217856-0	06/17/2020	REC-JUNE 2020 PHONE	100-53-55300-220-000	22.49
07/10/2020	190105	CENTURYLINK	301217856-0	06/17/2020	ADMIN-JUNE 2020 PHONE	100-14-51400-220-000	22.49
07/10/2020	190105	CENTURYLINK	301217856-0	06/17/2020	FD-JUNE 2020 PHONE	100-21-51610-220-000	10.55
07/10/2020	190105	CENTURYLINK	301217856-0	06/17/2020	CDA-JUNE 2020 PHONE	100-00-15980-000	37.48
07/10/2020	190105	CENTURYLINK	301217856-0	06/17/2020	UTILITIES-JUNE 2020 PHONE	100-00-15640-000	52.49
07/10/2020	190105	CENTURYLINK	301217856-0	06/17/2020	ASSESSOR-JUNE 2020 PHONE	100-11-51530-220-000	15.00
07/10/2020	190105	CENTURYLINK	301217856-0	06/17/2020	TREAS-JUNE 2020 PHONE	100-11-51520-220-000	22.49
07/10/2020	190105	CENTURYLINK	301217859-0	06/17/2020	CC-PHONE	100-52-55130-220-000	81.04
07/10/2020	190105	CENTURYLINK	301217859-0	06/17/2020	ZOO-PHONE	100-52-55410-220-000	12.57

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07/10/2020	190105	CENTURYLINK	301217859-0	06/17/2020	POOL-PHONE	100-53-55420-220-000	55.89
07/10/2020	190105	CENTURYLINK	301300963-0	06/17/2020	AIR-JUNE 2020 PHONE	630-35-53510-220-000	60.42
Total 190105:							1,064.09
190106							
07/10/2020	190106	CINTAS CORPORATION #	4053901239	06/23/2020	PW-MOP FRAME; TOWELS; MO	100-31-53270-340-000	128.20
07/10/2020	190106	CINTAS CORPORATION #	4053901307	06/23/2020	CITY-MATS	100-11-51640-260-000	20.50
07/10/2020	190106	CINTAS CORPORATION #	4054526858	06/30/2020	PW-SCRAPER MATS; UNIFORM	100-31-53270-340-000	66.60
07/10/2020	190106	CINTAS CORPORATION #	4054526914	06/30/2020	CITY-MATS	100-11-51640-260-000	20.50
07/10/2020	190106	CINTAS CORPORATION #	4054687983	07/01/2020	FD -RUGS	100-21-51610-260-000	44.18
07/10/2020	190106	CINTAS CORPORATION #	4055176635	07/07/2020	CITY-MATS	100-11-51640-260-000	20.50
07/10/2020	190106	CINTAS CORPORATION #	4055176675	07/07/2020	PW- TOWELS; MATS; UNIFORM	100-31-53270-340-000	128.20
07/10/2020	190106	CINTAS CORPORATION #	5019080844	07/01/2020	PW-CABINET ORGANIZED	100-31-53270-340-000	59.75
Total 190106:							488.43
190107							
07/10/2020	190107	CITIES & VILLAGES MUT	CWC22002	04/30/2020	CITY-2019 WORK COMP AUDIT	100-11-51933-510-000	10,440.00
Total 190107:							10,440.00
190108							
07/10/2020	190108	CITY TREASURER - WAT	51-0010-063	06/30/2020	FD-WATER & SEWER 2ND QTR	100-21-51610-221-000	319.35
07/10/2020	190108	CITY TREASURER - WAT	51-0010-063	06/30/2020	FD-STORM 2ND QTR 2020	100-21-51610-226-000	211.73
07/10/2020	190108	CITY TREASURER - WAT	51-0010-063	06/30/2020	FD-STREET LIGHTS 2ND QTR 2	100-21-51610-227-000	33.52
07/10/2020	190108	CITY TREASURER - WAT	51-0010-063	06/30/2020	FD-WATER & SEWER 2ND QTR	100-21-52200-221-000	67.81
07/10/2020	190108	CITY TREASURER - WAT	51-0670-063	06/30/2020	CC-2ND QTR WATER & SEWER	100-52-55130-221-000	281.30
07/10/2020	190108	CITY TREASURER - WAT	51-0670-063	06/30/2020	CC-2ND QTR STORM	100-52-55130-226-000	421.00
07/10/2020	190108	CITY TREASURER - WAT	51-0670-063	06/30/2020	CC-2ND QTR STREET LIGHTS	100-52-55130-227-000	16.76
07/10/2020	190108	CITY TREASURER - WAT	51-0670-063	06/30/2020	PK LAND-2ND QTR STORM	100-52-55200-226-000	1,430.44
07/10/2020	190108	CITY TREASURER - WAT	51-0670-063	06/30/2020	PK LAND-2ND QTR STREET LIG	100-52-55200-227-000	150.84
07/10/2020	190108	CITY TREASURER - WAT	51-0670-063	06/30/2020	POOL-2ND QTR WATER & SEW	100-53-55420-221-000	295.98
07/10/2020	190108	CITY TREASURER - WAT	51-0670-063	06/30/2020	POOL-2ND QTR STORM	100-53-55420-226-000	664.74
07/10/2020	190108	CITY TREASURER - WAT	51-0670-063	06/30/2020	POOL-2ND QTR STREETLIGHT	100-53-55420-227-000	16.76
07/10/2020	190108	CITY TREASURER - WAT	60-0660-063	06/30/2020	ZOO-WATER & SEWER 2ND QT	100-52-55410-221-000	1,624.87
07/10/2020	190108	CITY TREASURER - WAT	60-0660-063	06/30/2020	ZOO-STORM 2ND QTR 2020	100-52-55410-226-000	236.35
07/10/2020	190108	CITY TREASURER - WAT	60-0660-063	06/30/2020	ZOO-STREET LIGHTS 2ND QTR	100-52-55410-227-000	16.76
07/10/2020	190108	CITY TREASURER - WAT	60-0660-063	06/30/2020	PK-STREET LIGHTS MRE 2ND	100-52-55200-227-000	16.76
07/10/2020	190108	CITY TREASURER - WAT	60-0660-063	06/30/2020	PK-STORM MRE 2ND QTR 2020	100-52-55200-226-000	51.70
07/10/2020	190108	CITY TREASURER - WAT	60-0660-063	06/30/2020	PK-W&S MRE,STATZ,OSCH,LAN	100-52-55200-221-000	440.65
07/10/2020	190108	CITY TREASURER - WAT	64-0940-063	06/30/2020	PW-STORM PARKING LOTS 2N	100-31-53450-226-000	494.14
07/10/2020	190108	CITY TREASURER - WAT	64-0940-063	06/30/2020	PW-STREET LIGHTS 2ND QTR 2	100-31-53450-227-000	201.12
07/10/2020	190108	CITY TREASURER - WAT	64-0940-063	06/30/2020	PW-STREET LIGHTS 2ND QTR 2	100-31-53270-227-000	16.76
07/10/2020	190108	CITY TREASURER - WAT	64-0940-063	06/30/2020	PW-STORM CSC 2ND QTR 2020	100-31-53270-226-000	1,543.67
07/10/2020	190108	CITY TREASURER - WAT	64-0940-063	06/30/2020	PW-WATER & SEWER 2ND QTR	100-31-53270-221-000	856.66
07/10/2020	190108	CITY TREASURER - WAT	64-0940-063	06/30/2020	PW-WATER & SEWER 2ND QTR	100-31-51630-221-000	17.63
07/10/2020	190108	CITY TREASURER - WAT	64-0940-063	06/30/2020	PW-STORM SHOP 2ND QTR 202	100-31-51630-226-000	2,145.64
07/10/2020	190108	CITY TREASURER - WAT	64-0940-063	06/30/2020	PW-STREET LIGHTS 2ND QTR 2	100-31-51630-227-000	16.76
07/10/2020	190108	CITY TREASURER - WAT	78-0976-063	06/30/2020	PK-W&S MP,STEINHORST,PIER	100-52-55200-221-000	929.72
07/10/2020	190108	CITY TREASURER - WAT	78-0976-063	06/30/2020	PK-STORM MP, STEINHORST, P	100-52-55200-226-000	1,086.97
07/10/2020	190108	CITY TREASURER - WAT	78-0976-063	06/30/2020	PK-STREET LIGHTS 2ND QTR 2	100-52-55200-227-000	50.28
07/10/2020	190108	CITY TREASURER - WAT	94-2125-063	06/30/2020	CITY-WATER & SEWER 2ND QT	100-11-51640-221-000	394.82
07/10/2020	190108	CITY TREASURER - WAT	94-2125-063	06/30/2020	PS/ADM-STORM 2ND QTR 2020	100-11-51640-226-000	369.30
07/10/2020	190108	CITY TREASURER - WAT	94-2125-063	06/30/2020	CITY-STREETLIGHT 2ND QTR 2	100-11-51640-227-000	16.76
07/10/2020	190108	CITY TREASURER - WAT	94-2125-063	06/30/2020	CITY LAND-STORM 2ND QTR 20	460-10-56800-226-000	12.31

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07/10/2020	190108	CITY TREASURER - WAT	94-2125-063	06/30/2020	TIF #8-STORM 2ND QTR 2020	380-10-56600-226-000	517.19
07/10/2020	190108	CITY TREASURER - WAT	94-2125-063	06/30/2020	TIF #8-STREETLIGHT 2ND QTR	380-10-56600-227-000	41.90
07/10/2020	190108	CITY TREASURER - WAT	95-0050-063	06/30/2020	PK-WATER & SEWER 2ND QTR	100-52-55200-221-000	223.13
Total 190108:							15,232.08
190109							
07/10/2020	190109	CIVIC SYSTEMS LLC	CVC19293	06/19/2020	FIN-JULY 20 TO DEC 20 SOFWA	100-11-51500-250-000	11,583.00
Total 190109:							11,583.00
190110							
07/10/2020	190110	CLANCY SYSTEMS	BW2005	06/16/2020	PD - CLANCY MAY SUPPORT F	100-20-52110-270-000	417.39
Total 190110:							417.39
190111							
07/10/2020	190111	COMPLETE OFFICE OF	684989	06/18/2020	CLK-PREPUCHED PAPER-ELEC	100-11-51440-340-000	58.52
07/10/2020	190111	COMPLETE OFFICE OF	687221	06/22/2020	FIN-2 PC- 8 TIER WIRE RACKS-	100-11-51500-310-000	24.38
Total 190111:							82.90
190112							
07/10/2020	190112	COPLIEN PAINTING INC.	24496	06/30/2020	POOL-PAINTING	100-53-55420-861-000	6,996.14
Total 190112:							6,996.14
190113							
07/10/2020	190113	CORCORAN, ABBY	7620	07/06/2020	REC-GYMNASTICS REFUND	100-00-21150-000	40.00
07/10/2020	190113	CORCORAN, ABBY	7620	07/06/2020	REC-FLAG FOOTBALL REFUND	100-00-21150-000	25.00
07/10/2020	190113	CORCORAN, ABBY	7620	07/06/2020	REC-SOCCER REFUND	100-00-21150-000	25.00
07/10/2020	190113	CORCORAN, ABBY	7620	07/06/2020	REC-DODGEBALL REFUND	100-00-21150-000	25.00
Total 190113:							115.00
190114							
07/10/2020	190114	D.L. GASSER CONSTRU	5000022597	06/18/2020	PW-STORMSEWER REPAIRS 1	950-36-83100-374-000	262.97
07/10/2020	190114	D.L. GASSER CONSTRU	5000022682	06/26/2020	PW-5.670 TON HOT MIX	100-31-53300-379-000	276.53
07/10/2020	190114	D.L. GASSER CONSTRU	5000022697	06/29/2020	PW-14.970 TON HOT MIX	100-31-53300-379-000	730.09
Total 190114:							1,269.59
190115							
07/10/2020	190115	DEAN BLUM EXCAVATIN	35125-2	06/30/2020	ENG-2020 STREETS TUTTLE/13	430-30-57330-821-000	91,627.03
07/10/2020	190115	DEAN BLUM EXCAVATIN	35125-2	06/30/2020	ENG-2020 STREETS DRAPER	430-30-57330-821-000	14,388.65
Total 190115:							106,015.68
190116							
07/10/2020	190116	DECKER SUPPLY COMPA	910723	06/18/2020	PW-PEDESTRIAN ADVANCE SY	100-31-53300-364-000	131.27
Total 190116:							131.27
190117							
07/10/2020	190117	DEPPE, NICOLE	12975	06/17/2020	REC-CREATIVITY CAMP REFUN	100-53-46751-160	20.00

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Total 190117:							20.00
190118							
07/10/2020	190118	DIAMOND VOGEL PAINT	255174525	05/28/2020	PW- WHITE TRAFFIC PAINT	100-31-53300-368-000	982.00
07/10/2020	190118	DIAMOND VOGEL PAINT	255175185	06/25/2020	PW-YELLOW TRAFFIC PAINT; G	100-31-53300-368-000	2,729.50
Total 190118:							3,711.50
190119							
07/10/2020	190119	DRM INDUSTRIES CORP	40895	06/24/2020	ENG-SUPPLIES FOR RAIN GAR	950-36-83100-390-000	317.09
Total 190119:							317.09
190120							
07/10/2020	190120	FASTENAL COMPANY	WIBAR21922	04/17/2020	PK-SWEEPER PARTS	100-52-55200-250-000	40.84
07/10/2020	190120	FASTENAL COMPANY	WIBAR22033	06/08/2020	PW-SHOP OIL ABSORBENT PAD	100-31-53240-340-000	131.56
07/10/2020	190120	FASTENAL COMPANY	WIBAR22045	06/11/2020	PW-SPONGE SWEAT BAND; BA	100-31-53230-319-000	91.70
07/10/2020	190120	FASTENAL COMPANY	WIBAR22046	06/11/2020	PK-SEALANT	100-52-55200-350-000	22.09
07/10/2020	190120	FASTENAL COMPANY	WIBAR22053	06/15/2020	PW-16-14 BUTT CNCTR H/S	100-31-53240-350-000	18.75
07/10/2020	190120	FASTENAL COMPANY	WIBAR22058	06/16/2020	PW-2 14" 4X14 DIAMOND BLD	100-31-53230-340-000	333.60
07/10/2020	190120	FASTENAL COMPANY	WIBAR22061	06/17/2020	PW-HAND CLEANER DISPENSE	290-10-54900-319-000	320.03
07/10/2020	190120	FASTENAL COMPANY	WIBAR22064	06/18/2020	PW-SAFETY VEST	100-31-53230-319-000	16.30
07/10/2020	190120	FASTENAL COMPANY	WIBAR22064	06/18/2020	PW-CAUTION/CUIDADO TAPE	100-31-53230-340-000	117.07
07/10/2020	190120	FASTENAL COMPANY	WIBAR22064	06/18/2020	PW-HCS; SLVBLUMIHDMP	100-31-53240-350-000	60.24
07/10/2020	190120	FASTENAL COMPANY	WIBAR22085	06/25/2020	PW-1.5V RR BATTERY (STOCK)	100-31-53270-340-000	36.04
07/10/2020	190120	FASTENAL COMPANY	WIBAR22092	06/29/2020	PW-FASTENERS	100-31-53240-350-000	4.88
Total 190120:							1,193.10
190121							
07/10/2020	190121	FIRE DEPARTMENT TRAI	24542	07/03/2020	FD - MEMBERSHIP DUES	100-21-52200-320-000	60.00
Total 190121:							60.00
190122							
07/10/2020	190122	FIRST CALL	2366-468182	06/11/2020	PW-TAIL LIGHT FOR PAINT TRAI	100-31-53240-350-000	23.28
07/10/2020	190122	FIRST CALL	2366-470536	07/01/2020	PW-SQUEEGEE (2)	100-31-53270-340-000	23.98
Total 190122:							47.26
190123							
07/10/2020	190123	GENERAL COMMUNICATI	283936	07/01/2020	FD - PAGER BATTERIES	100-21-52200-340-000	36.80
Total 190123:							36.80
190124							
07/10/2020	190124	GERBER LEISURE PROD	7063	06/25/2020	PK-RIVERWALK BENCH (HALBA	870-52-55200-861-000	1,255.00
Total 190124:							1,255.00
190125							
07/10/2020	190125	HARTJE TIRE & SERVICE	40-74794	06/17/2020	PK-TIRES W/ DISMOUNT/MOUN	100-52-55200-341-000	475.00
07/10/2020	190125	HARTJE TIRE & SERVICE	40-74795	06/17/2020	PW-#27 & #28 TIRES	100-31-53240-341-000	144.00
07/10/2020	190125	HARTJE TIRE & SERVICE	40-75042	06/25/2020	PW-#19 TIRES	100-31-53240-341-000	955.28

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Total 190125:							1,574.28
190126							
07/10/2020	190126	HOHLS FARM SUPPLY IN	75682	06/22/2020	PK-ROUNDUP	100-52-55200-345-000	69.13
07/10/2020	190126	HOHLS FARM SUPPLY IN	75906	06/29/2020	ZOO-ANIMAL FEED	100-52-55410-342-000	248.70
07/10/2020	190126	HOHLS FARM SUPPLY IN	76053	07/02/2020	ZOO-FEED	100-52-55410-342-000	33.20
Total 190126:							351.03
190127							
07/10/2020	190127	HORN, JESSICA	13141	06/22/2020	REC-SOCCER REFUND FROM	100-00-21150-000	25.00
Total 190127:							25.00
190128							
07/10/2020	190128	ICMA MEMBERSHIP REN	831453-2020	06/29/2020	ADMIN-CHIEF ADMIN OFFICER	100-14-51400-320-000	902.04
Total 190128:							902.04
190129							
07/10/2020	190129	JEFFERSON FIRE & SAF	IN119185	06/24/2020	FD - COLLAR BRASS	100-21-52200-346-000	64.43
Total 190129:							64.43
190130							
07/10/2020	190130	JOHN DEERE FINANCIAL	14808-06252	06/25/2020	AIR-JUNE 2020 FUEL	630-35-53510-348-000	501.34
07/10/2020	190130	JOHN DEERE FINANCIAL	70107-27469	06/20/2020	PK-GREASE/SEAL	100-52-55200-348-000	60.52
07/10/2020	190130	JOHN DEERE FINANCIAL	70107-27469	06/20/2020	PK-MOWER REPAIR PARTS	100-52-55200-250-000	120.04
07/10/2020	190130	JOHN DEERE FINANCIAL	70107-27469	06/20/2020	PK-MOWER MODULE	100-52-55200-250-000	123.42
07/10/2020	190130	JOHN DEERE FINANCIAL	70107-27469	06/20/2020	PK-MOWER SWITCH	100-52-55200-250-000	23.21
Total 190130:							828.53
190131							
07/10/2020	190131	KAMENICK, GERALD	13113	06/17/2020	REC-FLAG FOOTBALL REFUND	100-00-21150-000	25.00
Total 190131:							25.00
190132							
07/10/2020	190132	KLEENMARK	191563	06/24/2020	CC-CLEANING SUPPLIES & PAD	100-52-55130-340-000	498.49
Total 190132:							498.49
190133							
07/10/2020	190133	KRAEMER COMPANY LL	175187	06/16/2020	PW-3/4" GRAVEL	100-31-53300-374-000	586.96
Total 190133:							586.96
190134							
07/10/2020	190134	KRAUTKRAMER, MEGAN	06252020	06/25/2020	PW-ELECTRICAL CERTIFICATIO	100-22-52400-320-000	33.50
Total 190134:							33.50
190135							
07/10/2020	190135	LAFORCE INC	1134675	06/15/2020	ZOO-MASTER KEYS	100-52-55410-260-000	45.00

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07/10/2020	190135	LAFORCE INC	1136037	06/30/2020	ZOO-REPLACEMENT LOCK CO	100-52-55410-260-000	240.00
Total 190135:							285.00
190136							
07/10/2020	190136	LAKESIDE INTERNATION	8111704	06/11/2020	PW-#12 ELEC REPAIR, SENSOR	100-31-53240-250-000	717.71
07/10/2020	190136	LAKESIDE INTERNATION	8111885	06/29/2020	PW-#12 CREDIT FOR LABOR	100-31-53240-250-000	579.60-
Total 190136:							138.11
190137							
07/10/2020	190137	LANDS END BUSINESS O	SIN8488450	06/22/2020	PD- WIESE UNIFORM SHIRTS	100-20-52130-346-000	154.75
07/10/2020	190137	LANDS END BUSINESS O	SIN8509135	07/01/2020	PD- HELMS UNIFORM SHIRT &	100-20-52130-346-000	255.60
Total 190137:							410.35
190138							
07/10/2020	190138	LANDSCAPE TECHNIQU	23404	06/16/2020	ZOO-MULCH	100-52-55410-340-000	528.00
07/10/2020	190138	LANDSCAPE TECHNIQU	23479	06/21/2020	PK-OCHSNER PARK ARBORVIT	100-52-55200-377-000	667.91
Total 190138:							1,195.91
190139							
07/10/2020	190139	LODI VETERINARY HOSP	117660-0701	07/01/2020	ZOO-BEAR EXAM 6/3	100-52-55410-211-000	1,023.65
07/10/2020	190139	LODI VETERINARY HOSP	117660-0701	07/01/2020	ZOO-BEAR TESTS & VACCINES	100-52-55410-211-000	270.25
07/10/2020	190139	LODI VETERINARY HOSP	117660-0701	07/01/2020	ZOO-GOAT EXAMS -JUNE	100-52-55410-211-000	221.85
07/10/2020	190139	LODI VETERINARY HOSP	117660-0701	07/01/2020	ZOO-DONKEY HOOF TRIMMING	100-52-55410-211-000	81.15
07/10/2020	190139	LODI VETERINARY HOSP	117660-0701	07/01/2020	ZOO-WOLF EXAM & SHOTS, EA	100-52-55410-211-000	343.20
Total 190139:							1,940.10
190140							
07/10/2020	190140	MCFARLANES INC	584632	07/03/2020	ZOO-WOLF FOOD	100-52-55410-342-000	57.99
07/10/2020	190140	MCFARLANES INC	584632	07/03/2020	ZOO-FLY SPRAY	100-52-55410-340-000	74.99
Total 190140:							132.98
190141							
07/10/2020	190141	MED COMPASS	37678	06/22/2020	FD MED EXAMS WITH HEARIN	100-21-52200-270-000	2,465.00
07/10/2020	190141	MED COMPASS	37678	06/22/2020	FD MED EXAMS PSA TEST (3)	100-21-52200-270-000	180.00
Total 190141:							2,645.00
190142							
07/10/2020	190142	MERGEN, OWEN	13128	06/19/2020	REC-ART PROGRAM REFUND	100-00-21150-000	15.00
07/10/2020	190142	MERGEN, OWEN	13128	06/19/2020	POOL-SWIM LESSON REFUND	100-00-21150-000	70.00
07/10/2020	190142	MERGEN, OWEN	13128	06/19/2020	REC-CORNHOLE REFUND	100-00-21150-000	15.00
Total 190142:							100.00
190143							
07/10/2020	190143	MINUTEMAN PRESS-BAR	43209	06/23/2020	FD - RECRUITMENT POSTERS	100-21-52200-340-000	110.75
07/10/2020	190143	MINUTEMAN PRESS-BAR	43252	06/30/2020	FD - PRINTED PHOTO	100-21-52200-390-000	9.05
Total 190143:							119.80

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190144							
07/10/2020	190144	MORDINI, STEVEN	070620	07/06/2020	REC-HOCKEY CAMP INSTRUCT	100-53-55300-215-075	150.00
Total 190144:							150.00
190145							
07/10/2020	190145	MOUNDVIEW FENCING	6162020	06/16/2020	ZOO-EMU EXHIBIT FENCING	870-52-55410-861-000	4,146.00
Total 190145:							4,146.00
190146							
07/10/2020	190146	MSA PROFESSIONAL SE	350330-46	06/22/2020	ENG-4/12/2020 - 6/13/2020 LAND	100-31-53630-215-000	5,331.79
07/10/2020	190146	MSA PROFESSIONAL SE	351040--2	06/15/2020	ENG-STORMWATER QUALITY M	950-36-85000-215-000	625.00
07/10/2020	190146	MSA PROFESSIONAL SE	351040-3	07/06/2020	ENG-STORMWATER QUALITY M	950-36-85000-215-000	9,370.00
07/10/2020	190146	MSA PROFESSIONAL SE	351260-1	07/01/2020	ENG-DRAPER STREET DESIGN	430-30-57330-215-000	6,085.83
Total 190146:							21,412.62
190147							
07/10/2020	190147	NAPA AUTO PARTS	384944	06/15/2020	PK-MOWER FILTERS	100-52-55200-250-000	17.14
07/10/2020	190147	NAPA AUTO PARTS	385717	06/23/2020	PW-STOCK/#54 HEAT HOSE	950-36-81000-350-000	77.50
07/10/2020	190147	NAPA AUTO PARTS	386025	06/25/2020	PW-#83 OIL FILTER	100-31-53635-350-000	21.45
07/10/2020	190147	NAPA AUTO PARTS	386263	06/29/2020	PW-#49 CABIN AIR FILTER	950-36-81000-350-000	15.61
07/10/2020	190147	NAPA AUTO PARTS	386272	06/29/2020	PK-OIL	100-52-55200-348-000	36.40
Total 190147:							168.10
190148							
07/10/2020	190148	NORTHLAND DOOR SYS	129783	06/25/2020	FD - REPAIR GARAGE DOOR	100-21-51610-260-000	173.00
Total 190148:							173.00
190149							
07/10/2020	190149	OFFICE DEPOT INC	5026069890	06/12/2020	ADMIN-AWARDS HOLDERS	100-14-51400-310-000	20.55
07/10/2020	190149	OFFICE DEPOT INC	5092056920	06/11/2020	FIN-POST-IT NOTES, PAPER FA	100-11-51420-310-000	8.48
07/10/2020	190149	OFFICE DEPOT INC	5092056920	06/11/2020	BLDGINS-5160 LABELS	100-22-52400-310-000	17.65
07/10/2020	190149	OFFICE DEPOT INC	5092056920	06/11/2020	ENG-CORRECTION TAPE; POS	100-30-53100-310-000	34.82
07/10/2020	190149	OFFICE DEPOT INC	5092330230	06/11/2020	CLK-SHARPIES	100-11-51420-310-000	7.41
07/10/2020	190149	OFFICE DEPOT INC	5092330230	06/11/2020	ENG-4X4 STICKY NOTES	100-30-53100-310-000	14.17
07/10/2020	190149	OFFICE DEPOT INC	5092330240	06/11/2020	ENG-CLIC ERASER 3PK	100-30-53100-310-000	5.99
07/10/2020	190149	OFFICE DEPOT INC	5105081920	06/15/2020	CITY-11" X 17" 5RM	100-11-51500-340-000	42.99
07/10/2020	190149	OFFICE DEPOT INC	5105081920	06/15/2020	ADMIN-POST-ITS	100-14-51400-310-000	9.24
07/10/2020	190149	OFFICE DEPOT INC	5121703650	06/17/2020	PD- WRIST REST, STAPLES	100-20-52130-310-000	21.37
07/10/2020	190149	OFFICE DEPOT INC	5127252830	06/18/2020	CLK-ELECTION LABELS 2X4	100-11-51440-340-000	58.84
07/10/2020	190149	OFFICE DEPOT INC	5127252830	06/18/2020	CLK-HANGING FILE FOLDERS,	100-11-51420-310-000	45.62
07/10/2020	190149	OFFICE DEPOT INC	5127252830	06/18/2020	TREAS-INDEX DIVIDERS	100-11-51520-310-000	34.79
07/10/2020	190149	OFFICE DEPOT INC	5127618050	06/18/2020	TREAS-BINDERS	100-11-51500-310-000	49.00
Total 190149:							370.92
190150							
07/10/2020	190150	PALM, MICHAEL	062220	06/22/2020	MYR-SAUK CO HISTORICAL SO	100-10-51410-320-000	25.00
07/10/2020	190150	PALM, MICHAEL	062220	06/22/2020	MYR-3/9/20 MILEAGE-WSHS DI	100-10-51410-330-000	48.88
Total 190150:							73.88

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190151							
07/10/2020	190151	PIERCES EXPRESS MAR	08060-06302	06/30/2020	ZOO - ANIMAL FEED	100-52-55410-342-000	40.38
Total 190151:							40.38
190152							
07/10/2020	190152	PIONEER MANUFACTURI	INV757612	06/25/2020	PK-ATHLETIC MARKING PAINT	100-52-55200-280-000	254.00
Total 190152:							254.00
190153							
07/10/2020	190153	POINTON HEATING & AIR	0008302900	06/26/2020	ZOO-DEHUMIDIFIER REPAIR	100-52-55410-260-000	859.50
07/10/2020	190153	POINTON HEATING & AIR	0008342300	06/12/2020	CC-HVAC REPAIR ROOM 32	100-52-55130-260-000	167.50
Total 190153:							1,027.00
190154							
07/10/2020	190154	QUILL CORPORATION	7694479	06/11/2020	PK-TOILET PAPER	100-52-55200-340-000	18.99
07/10/2020	190154	QUILL CORPORATION	7699460	06/11/2020	ZOO-GLOVES	100-52-55410-340-000	152.99
07/10/2020	190154	QUILL CORPORATION	7931280	06/19/2020	CC-KEYBOARD WRIST REST	100-52-55130-310-000	13.33
07/10/2020	190154	QUILL CORPORATION	7931280	06/19/2020	PK-TOILET PAPER	100-52-55200-340-000	162.12
07/10/2020	190154	QUILL CORPORATION	7969147	06/22/2020	CC-HAND SANTIZER	290-10-54900-319-000	83.91
07/10/2020	190154	QUILL CORPORATION	8206446	06/30/2020	CC-OFFICE SUPPLIES/INK	100-52-55130-310-000	98.66
07/10/2020	190154	QUILL CORPORATION	8209431	06/30/2020	ZOO-PRINTER INK	100-52-55410-340-000	28.99
Total 190154:							558.99
190155							
07/10/2020	190155	REEDSBURG UTILITY CO	26578-06202	06/20/2020	CITY-JUNE 2020 INTERNET	100-10-51450-250-000	319.95
Total 190155:							319.95
190156							
07/10/2020	190156	RELX INC. DBA LEXISNE	3092721180	06/30/2020	ATTY-JUNE 2020 SUBSCRIPTIO	100-13-51300-320-000	175.00
Total 190156:							175.00
190157							
07/10/2020	190157	RENNHACK CONSTRUCT	1438	06/24/2020	ENG-SIDEWALK/DRIVEWAY RE	100-30-53430-270-000	3,655.58
Total 190157:							3,655.58
190158							
07/10/2020	190158	RICOH USA INC	5059787197	06/14/2020	CITY-JUNE 2020 COPIES	100-11-51500-250-000	292.45
Total 190158:							292.45
190159							
07/10/2020	190159	RODENT PRO	454266	05/18/2020	ZOO-FROZEN RATS	100-52-55410-342-000	878.09
Total 190159:							878.09
190160							
07/10/2020	190160	SABOL, AMANDA	REIMB20506	06/23/2020	PD- GALLS DUTY BELTS	100-20-52110-346-000	92.76

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Total 190160:							92.76
190161							
07/10/2020	190161	SCHAEFER ELECTRIC IN	12797	06/29/2020	ZOO-OFFICE BUILDING REPAIR	100-52-55410-260-000	432.84
Total 190161:							432.84
190162							
07/10/2020	190162	SECURIAN FINANCIAL G	002832L-08/	07/09/2020	LIFE INSURANCE - AUG 2020	100-00-21533-000	2,184.90
Total 190162:							2,184.90
190163							
07/10/2020	190163	SHERWIN-WILLIAMS CO	6002-5	06/19/2020	PW-PAINT JAY BLUE; BOLD BRI	100-31-53300-368-000	137.95
Total 190163:							137.95
190164							
07/10/2020	190164	SPRECHER PLUMBING I	11182	06/08/2020	PK-STATZ RESTROOM REPAIR	100-52-55200-260-000	115.00
Total 190164:							115.00
190165							
07/10/2020	190165	STAPLES ADVANTAGE	8058746056	06/20/2020	CC-MESSAGE BOARD	100-52-55130-340-000	122.99
Total 190165:							122.99
190166							
07/10/2020	190166	STEVENS SIGNS	632072	06/09/2020	SW-RAIN GARDEN SIGN	950-36-83100-390-000	110.00
Total 190166:							110.00
190167							
07/10/2020	190167	SYMBOL ARTS	0353800-IN	06/18/2020	PD- BADGES	100-20-52110-392-000	170.00
Total 190167:							170.00
190168							
07/10/2020	190168	TASC	IN1787694	06/17/2020	ADMINISTRATION FEES	100-00-15610-000	3.10
07/10/2020	190168	TASC	IN1787694	06/17/2020	ADMINISTRATION FEES	100-00-15640-000	16.37
07/10/2020	190168	TASC	IN1787694	06/17/2020	ADMINISTRATION FEE	100-11-51420-136-000	5.31
07/10/2020	190168	TASC	IN1787694	06/17/2020	ADMINISTRATION FEE	100-11-51500-136-000	5.31
07/10/2020	190168	TASC	IN1787694	06/17/2020	ADMINISTRATION FEE	100-14-51400-136-000	10.62
07/10/2020	190168	TASC	IN1787694	06/17/2020	ADMINISTRATION FEE	100-20-52120-136-000	5.31
07/10/2020	190168	TASC	IN1787694	06/17/2020	ADMINISTRATION FEE	100-31-53230-136-000	31.86
07/10/2020	190168	TASC	IN1787694	06/17/2020	ADMINISTRATION FEE	100-30-53100-136-000	5.31
07/10/2020	190168	TASC	IN1787694	06/17/2020	ADMINISTRATION FEE	100-52-55200-136-000	21.24
07/10/2020	190168	TASC	IN1787694	06/17/2020	ADMINISTRATION FEE	950-36-85000-136-000	1.77
07/10/2020	190168	TASC	IN1787694	06/17/2020	ADMINISTRATION FEES	100-51-55110-136-000	21.24
07/10/2020	190168	TASC	IN1787694	06/17/2020	ADMINISTRATION FEES	100-20-52130-136-000	5.31
07/10/2020	190168	TASC	IN1787694	06/17/2020	ADMINISTRATIVE FEES	100-20-52110-136-000	21.24
Total 190168:							153.99

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190169							
07/10/2020	190169	TERRYTOWN PLUMBING	151795	06/23/2020	POOL-SHOWER REPAIR PARTS	100-53-55420-280-000	3,901.16
07/10/2020	190169	TERRYTOWN PLUMBING	151854	06/29/2020	PK-PIERCE PLUMBING	100-52-55200-260-000	81.74
07/10/2020	190169	TERRYTOWN PLUMBING	151856	06/29/2020	ZOO- POND PLUMBING	100-52-55410-350-000	27.58
Total 190169:							4,010.48
190170							
07/10/2020	190170	TITAN MACHINERY INC	14134299 G	06/18/2020	PW-FLAIL SINGLE EDGE; BUSHI	100-31-53240-350-000	1,026.92
Total 190170:							1,026.92
190171							
07/10/2020	190171	TURNOUT MANAGEMEN	22422	06/25/2020	FD - TURNOUT GEAR CLEANIN	100-21-52200-250-000	80.86
Total 190171:							80.86
190172							
07/10/2020	190172	TYLER TECHNOLOGIES I	06-11462	06/25/2020	FIN-2020 ASSESSMENT SERVIC	100-11-51530-215-000	4,507.60
Total 190172:							4,507.60
190173							
07/10/2020	190173	US CELLULAR	0378129473	06/08/2020	MAYOR-JUNE 2020 CELL PHON	100-10-51410-220-000	38.00
07/10/2020	190173	US CELLULAR	0378129473	06/08/2020	CLK/MUNI BLDG-JUNE 2020 CE	100-11-51640-220-000	17.02
07/10/2020	190173	US CELLULAR	0378129473	06/08/2020	WATER-WADE-JUNE 2020 CELL	100-00-15640-000	43.00
07/10/2020	190173	US CELLULAR	0378129473	06/08/2020	FD-JUNE 2020-CELL PHONE	100-21-52200-220-000	210.50
07/10/2020	190173	US CELLULAR	0378129473	06/08/2020	ENG-JUNE 2020 CELL PHONE	100-30-53100-220-000	75.40
07/10/2020	190173	US CELLULAR	0378129473	06/08/2020	PD-JUNE 2020 CELL PHONE	100-20-52110-220-000	268.29
07/10/2020	190173	US CELLULAR	0378129473	06/08/2020	CC-JUNE 2020 CELL PHONE	100-52-55130-220-000	2.18
07/10/2020	190173	US CELLULAR	0378129473	06/08/2020	LIB- JUNE 2020 CELL PHONE	100-51-55110-220-000	37.70
07/10/2020	190173	US CELLULAR	0378129473	06/08/2020	ADMIN-JUNE 2020 CELL PHONE	100-14-51400-220-000	37.70
07/10/2020	190173	US CELLULAR	0378129473	06/08/2020	CDA-JUNE 2020 CELL PHONE	100-00-15980-000	38.00
07/10/2020	190173	US CELLULAR	0378129473	06/08/2020	INSP-JUNE 2020 CELL PHONE	100-22-52400-220-000	39.54
07/10/2020	190173	US CELLULAR	0378129473	06/08/2020	ZOO-JUNE 2020 CELL PHONE	100-52-55410-220-000	1.50
Total 190173:							808.83
190174							
07/10/2020	190174	VERIZON WIRELESS	9857302647	06/23/2020	PD- SQUAD MODEMS (11)	100-20-52110-270-000	440.13
07/10/2020	190174	VERIZON WIRELESS	9857302647	06/23/2020	PD- SQUAD PARKING/CELL PH	100-20-52110-220-000	426.87
Total 190174:							867.00
190175							
07/10/2020	190175	VERIZON WIRELESS	9857275954	06/23/2020	FORESTRY-TABLET WIFI JUNE	100-52-56110-250-000	40.01
Total 190175:							40.01
190176							
07/10/2020	190176	VERMEER-WISCONSIN I	40019846	04/03/2020	ROW-STUMP GRINDER RENTA	100-52-53370-530-000	6,250.00
07/10/2020	190176	VERMEER-WISCONSIN I	40020422	05/08/2020	FORESTRY-CHIPPER TEETH	100-52-56110-250-000	353.32
Total 190176:							6,603.32

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190177							
07/10/2020	190177	WALDSCHMIDT & SONS	56623	07/03/2020	ZOO - ANIMAL FEED	100-52-55410-342-000	279.27
Total 190177:							279.27
190178							
07/10/2020	190178	WALMART	7287-062420	06/24/2020	ZOO-SUPPLIES	100-52-55410-340-000	9.64
07/10/2020	190178	WALMART	7287-062420	06/24/2020	ZOO-EGGS	100-52-55410-342-000	1.40
07/10/2020	190178	WALMART	7287-062420	06/24/2020	ZOO-CAMP SUPPLIES	100-52-55410-390-000	41.85
Total 190178:							52.89
190179							
07/10/2020	190179	WASTEBUILT ENVIRONM	3472521	06/19/2020	PW-85 GRIPPER REBUILD	100-31-53620-350-000	870.04
Total 190179:							870.04
190180							
07/10/2020	190180	Weyh, Jamie	12855	05/20/2020	REC-CARNIVAL PROGRAM REF	100-53-46751-160	15.00
Total 190180:							15.00
190181							
07/10/2020	190181	WIS DEPT OF WORKFOR	698024-000-	07/03/2020	PK-BEAL JUNE 2020	100-53-55420-190-000	31.74
07/10/2020	190181	WIS DEPT OF WORKFOR	698024-000-	07/03/2020	PK-GOECKERMAN, WATSON, W	100-52-55200-190-000	164.87
07/10/2020	190181	WIS DEPT OF WORKFOR	698024-000-	07/03/2020	FD-DENKER JUNE 2020	100-21-52200-190-000	150.16
Total 190181:							346.77
190182							
07/10/2020	190182	WRPQ RADIO	20060057	06/30/2020	CITY- JUNE 2020 CABLE CHAN	100-10-55370-215-000	2,500.00
Total 190182:							2,500.00
190183							
07/10/2020	190183	YOUNG, BRAD	12714	06/15/2020	PK-PARK RESERVATION REFU	100-52-46720-000	55.00
Total 190183:							55.00
7002265							
07/10/2020	7002265	CROELL REDI-MIX INC	437429	06/10/2020	PK-PARK BENCH CONCRETE P	870-52-55200-861-000	186.01
07/10/2020	7002265	CROELL REDI-MIX INC	439064	06/15/2020	PW-10TH & LINCOLN-6.50 CY 40	950-36-83100-410-000	796.50
07/10/2020	7002265	CROELL REDI-MIX INC	439965	06/17/2020	PW-6.50 CY CONCRETE(10TH &	950-36-83100-410-000	848.50
07/10/2020	7002265	CROELL REDI-MIX INC	440456	06/18/2020	PW-3.25 CY CONCRETE (9TH &	950-36-83100-410-000	429.25
07/10/2020	7002265	CROELL REDI-MIX INC	442331	06/23/2020	PW-4500 PSI 9TH & LINCOLN	950-36-83100-410-000	1,072.50
07/10/2020	7002265	CROELL REDI-MIX INC	443336	06/24/2020	PW-ALLEY 11TH & 12TH WEST	100-31-53310-410-000	366.13
07/10/2020	7002265	CROELL REDI-MIX INC	445264	06/30/2020	PW-STORMSEWER REPAIR 8T	950-36-83100-410-000	269.00
07/10/2020	7002265	CROELL REDI-MIX INC	445989	06/30/2020	PW-ALLEYS 11TH & 12TH	100-31-53310-410-000	432.40
Total 7002265:							4,400.29
7002266							
07/10/2020	7002266	DINGES FIRE COMPANY	11523	07/01/2020	FD - GAS DETECTOR REPAIR	100-21-52200-250-000	579.96
Total 7002266:							579.96

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7002267							
07/10/2020	7002267	GLACIER VALLEY FORD I	00343	05/26/2020	PD- SQUAD 49 REPLACE DRIVE	100-20-52110-240-000	161.67
07/10/2020	7002267	GLACIER VALLEY FORD I	00386	05/27/2020	PD- SQUAD 54 OIL & FILTER	100-20-52110-240-000	31.26
07/10/2020	7002267	GLACIER VALLEY FORD I	00616	06/10/2020	PD- #41 REAR BRAKES & ROTA	100-20-52110-240-000	766.30
07/10/2020	7002267	GLACIER VALLEY FORD I	00656	06/10/2020	PD- #47 CATALYTIC & TIRE ROT	100-20-52110-240-000	49.75
07/10/2020	7002267	GLACIER VALLEY FORD I	00780	06/17/2020	PD- CSO VAN OIL CHANGE & FI	100-20-52110-240-000	31.26
Total 7002267:							1,040.24
7002268							
07/10/2020	7002268	GORDON FLESCH	IN12966440	06/15/2020	FD - COPIER SERVICE	100-21-52200-310-000	28.45
Total 7002268:							28.45
7002269							
07/10/2020	7002269	MENARDS - BARABOO	42071-31900	06/15/2020	ZOO-LANDSCAPE BARK	100-52-55410-340-000	7.94
07/10/2020	7002269	MENARDS - BARABOO	42120-31900	06/16/2020	PW-PRO MARKING PAINT SFTY	240-31-53420-340-000	8.98
07/10/2020	7002269	MENARDS - BARABOO	42166-31900	06/17/2020	ZOO-WOLF POND REPAIRS	100-52-55410-280-000	42.73
07/10/2020	7002269	MENARDS - BARABOO	42188-31900	06/17/2020	AIR-SHARPIES, SCREWS, WAS	630-35-53510-350-000	13.23
07/10/2020	7002269	MENARDS - BARABOO	42212-31900	06/17/2020	ZOO-FAN & BLEACH	100-52-55410-340-000	67.59
07/10/2020	7002269	MENARDS - BARABOO	42375-31900	06/19/2020	PK-CAULK SUPPLIES	100-52-55200-340-000	77.64
07/10/2020	7002269	MENARDS - BARABOO	42382-31900	06/19/2020	CITY-GARBAGE BAGS, CLEANI	100-11-51640-350-000	10.88
07/10/2020	7002269	MENARDS - BARABOO	42589-31900	06/22/2020	PW-SWITCHES; J-B WELD EPO	100-31-53300-364-000	22.27
07/10/2020	7002269	MENARDS - BARABOO	42734-31900	06/23/2020	ZOO-CLOTHES WASHER	890-52-55200-300-000	528.00
07/10/2020	7002269	MENARDS - BARABOO	42936-31900	06/26/2020	PW-J-B WELD EPOXY SYRINGE	100-31-53240-350-000	23.08
07/10/2020	7002269	MENARDS - BARABOO	43189-31900	06/30/2020	PW-SCREWS FOR CONCRETE	100-31-53300-340-000	46.96
07/10/2020	7002269	MENARDS - BARABOO	43200-31900	06/30/2020	ZOO-EMU FENCE REPAIRS	100-52-55410-280-000	515.50
07/10/2020	7002269	MENARDS - BARABOO	43253-31900	06/30/2020	CC-HERBICIDE	100-52-55130-340-000	19.99
Total 7002269:							1,384.79
7002270							
07/10/2020	7002270	STAFFORD ROSENBAUM	1238759	06/15/2020	ATTY-PFAFF LEGAL FEES JUN 2	720-11-51493-510-000	273.50
Total 7002270:							273.50
7002271							
07/10/2020	7002271	TAPCO TRAFFIC & PARKI	I671915	06/19/2020	PW-CITY WAYFINDING SIGNS	100-31-53300-364-000	2,398.80
Total 7002271:							2,398.80
7002272							
07/10/2020	7002272	WASTE MANAGEMENT C	0682704-484	07/01/2020	PW-JUNE 2020 GARBAGE	100-31-53630-270-000	20,154.68
07/10/2020	7002272	WASTE MANAGEMENT C	0682704-484	07/01/2020	PW-JUNE 2020 RECYCLING	100-31-53635-290-000	4,487.72
Total 7002272:							24,642.40
Grand Totals:							302,503.58

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

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190184							
07/10/2020	190184	ABBY VANS INC.	19103	06/10/2020	TAXI-MAY 2020 SHARED RIDE	230-11-53500-290-000	49,048.20
07/10/2020	190184	ABBY VANS INC.	19103	06/10/2020	TAXI-MAY 2020 FARES	230-11-46399-000	8,790.00-
07/10/2020	190184	ABBY VANS INC.	19110	07/10/2020	TAXI-JUNE 2020 SHARED RIDE	230-11-53500-290-000	48,960.30
07/10/2020	190184	ABBY VANS INC.	19110	07/10/2020	TAXI-JUNE 2020 FARES	230-11-46399-000	8,691.50-
Total 190184:							80,527.00
Grand Totals:							80,527.00

FINANCE COMMITTEE APPROVAL:

 (Chairman)

 (Date)

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16746						
06/30/2020	ALLIANT ENERGY	W082330JU	06/10/2020	WATER-MINE RD TOWER	970-37-66500-222-000	105.73
06/30/2020	ALLIANT ENERGY	W082330JU	06/10/2020	WATER-WELL NO. 6-SAUK AVE	970-37-62300-222-000	2,665.91
06/30/2020	ALLIANT ENERGY	W082330JU	06/10/2020	WATER-WELL NO. 6-SAUK AVE	970-37-66500-223-000	15.07
06/30/2020	ALLIANT ENERGY	W082330JU	06/10/2020	WATER-EAST ST TOWER	970-37-66500-222-000	40.03
06/30/2020	ALLIANT ENERGY	W082330JU	06/10/2020	WA-BARNHART TOWER@COMM PKW	970-37-66500-222-000	44.74
06/30/2020	ALLIANT ENERGY	W082330JU	06/10/2020	WATER-WELL NO. 7-801 GALL RD	970-37-62300-222-000	323.60
06/30/2020	ALLIANT ENERGY	W082330JU	06/10/2020	WATER-WELL NO. 7-801 GALL RD	970-37-66500-223-000	15.51
06/30/2020	ALLIANT ENERGY	W082330JU	06/10/2020	WATER-WELL NO. 4-7TH ST	970-37-62300-222-000	1,990.50
06/30/2020	ALLIANT ENERGY	W082330JU	06/10/2020	WATER-WELL NO. 4-7TH ST	970-37-66500-223-000	18.59
06/30/2020	ALLIANT ENERGY	W082330JU	06/10/2020	WATER-WELL NO. 8-721 2ND AVE	970-37-62300-222-000	1,983.72
06/30/2020	ALLIANT ENERGY	W082330JU	06/10/2020	WATER-WELL NO. 8-721 2ND AVE	970-37-66500-223-000	13.75
06/30/2020	ALLIANT ENERGY	W082330JU	06/10/2020	WATER-MOORE ST TOWER	970-37-66500-222-000	40.15
06/30/2020	ALLIANT ENERGY	W082330JU	06/10/2020	WATER-OAK ST HI-LIFT STATION	970-37-62300-222-000	436.45
06/30/2020	ALLIANT ENERGY	W082330JU	06/10/2020	WATER-OAK ST HI-LIFT STATION	970-37-66500-223-000	19.92
06/30/2020	ALLIANT ENERGY	W082330JU	06/10/2020	WATER-BIRCH ST TOWER-RADIO BLD	970-37-66500-222-000	62.09
06/30/2020	ALLIANT ENERGY	W082330JU	06/10/2020	WATER-COMM AVE BOOSTER STATI	970-37-62300-222-000	174.62
06/30/2020	ALLIANT ENERGY	W082330JU	06/10/2020	WATER-COMM AVE BOOSTER STATI	970-37-66500-223-000	39.01
06/30/2020	ALLIANT ENERGY	W082330JU	06/10/2020	WATER-WELL NO. 2-722 HILL ST	970-37-62300-222-000	977.33
06/30/2020	ALLIANT ENERGY	W608212JU	06/10/2020	SEWER-MANCHESTER SLUDGE	960-36-82710-222-000	23.00
06/30/2020	ALLIANT ENERGY	W608212JU	06/10/2020	SEWER-8TH ST GRINDER PUMP	960-36-83200-222-000	17.27
06/30/2020	ALLIANT ENERGY	W608212JU	06/10/2020	SEWER-WEST GARAGE	960-36-82100-222-000	14.51
06/30/2020	ALLIANT ENERGY	W608212JU	06/10/2020	SEWER-MANCHESTER CONTROL	960-36-82100-222-000	6,612.85
06/30/2020	ALLIANT ENERGY	W608212JU	06/10/2020	SEWER-MANCHESTER CONTROL	960-36-82710-222-000	573.53
06/30/2020	ALLIANT ENERGY	W608212JU	06/10/2020	SEWER-POTTER ST LIFTSTATION	960-36-83200-222-000	28.60
06/30/2020	ALLIANT ENERGY	W608212JU	06/10/2020	SEWER-HEADWORKS BLDG	960-36-82200-222-000	14.51
06/30/2020	ALLIANT ENERGY	W608212JU	06/10/2020	SEWER-ST RD 33 LIFTSTATION	960-36-83200-222-000	64.81
Total 16746:						16,315.80
16747						
06/30/2020	BATTERIES PLUS LLC	S-P2771062	06/12/2020	SE-RECYCLE SCADA BATTERIES (12)	960-36-83410-250-000	22.20
06/30/2020	BATTERIES PLUS LLC	U-P2770993	06/12/2020	WATER-SCADA BATTERIES (8)	970-37-93210-250-000	175.60
06/30/2020	BATTERIES PLUS LLC	U-P2770993	06/12/2020	SEWER-SCADA BATTERIES (14)	960-36-83410-250-000	275.30
Total 16747:						473.10
16748						
06/30/2020	CARDMEMBER SERVICE	U06112020	06/11/2020	WATER-DNR SAMPLE MAILING	970-37-64300-343-000	96.45
06/30/2020	CARDMEMBER SERVICE	U06112020	06/11/2020	WATER-HANDLE: VALVE TURNER	970-37-93200-250-000	42.03
06/30/2020	CARDMEMBER SERVICE	U06112020	06/11/2020	WATER-COMPRESSOR @ WELL NO.	970-37-63300-250-000	99.00
06/30/2020	CARDMEMBER SERVICE	U06112020	06/11/2020	WA-RUBBER BOOTS: CLARY/CARLSO	970-37-90200-346-000	149.97
Total 16748:						387.45
16749						
06/30/2020	CENTURYLINK	S301299619	06/17/2020	SE-PHONE/INTERNET #301299619	960-36-85100-220-000	46.31
06/30/2020	CENTURYLINK	S301299619	06/17/2020	SE-PHONE/INTERNET #301299619	960-36-85100-250-000	63.94
06/30/2020	CENTURYLINK	W301217861	06/17/2020	WATER-PHONE-ACCT 301217861	970-37-66500-220-000	6.72
06/30/2020	CENTURYLINK	W301217861	06/17/2020	WATER-PHONE-ACCT 301217861	970-37-92100-220-000	6.72
Total 16749:						123.69
16750						
06/30/2020	CINTAS CORPORATION #015K	S405268535	06/09/2020	SEWER-TOWELS-WASTE PLNT	960-36-85600-390-000	9.85
06/30/2020	CINTAS CORPORATION #015K	S405390134	06/23/2020	SEWER-TOWELS-WASTE PLNT	960-36-85600-390-000	9.85

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06/30/2020	CINTAS CORPORATION #015K	W405268532	06/09/2020	WATER-TOWELS-COB WATER UTLY	970-37-66500-340-000	10.76
06/30/2020	CINTAS CORPORATION #015K	W405390137	06/23/2020	WATER-TOWELS-COB WATER UTLY	970-37-66500-340-000	10.76
Total 16750:						41.22
16751						
06/30/2020	CITY OF BARABOO-STORMWA	ST/SLJUN20	06/30/2020	STORMWATER-JUNE 2020 RECEIPTS	999-00-10005-000	1,616.73
06/30/2020	CITY OF BARABOO-STORMWA	ST/SLJUN20	06/30/2020	STORMWATER-JUNE 2020 RECEIPTS	970-37-40419-001	.03
06/30/2020	CITY OF BARABOO-STORMWA	ST/SLJUN20	06/30/2020	STREET LIGHT-JUNE 2020 RECEIPTS	999-00-10005-000	733.45
06/30/2020	CITY OF BARABOO-STORMWA	ST/SLJUN20	06/30/2020	STREET LIGHT-JUNE 2020 RECEIPTS	970-37-40419-001	.01
Total 16751:						2,350.22
16752						
06/30/2020	CT LABORATORIES LLC	S153368	04/30/2020	SE-QTR #2 SLUDGE TESTS-CLASS A	960-36-82700-217-000	120.00
06/30/2020	CT LABORATORIES LLC	W154461	06/16/2020	WA-WELL NO. 2: ANIONS/SDWA/NITR	970-37-64200-217-000	10.00
Total 16752:						130.00
16753						
06/30/2020	FASTENAL COMPANY	S-WIBAR220	06/10/2020	SE-BRASS CONNECTORS #WIBAR041	960-36-83300-250-000	32.85
06/30/2020	FASTENAL COMPANY	W-WIBAR22	06/11/2020	WA-PENETRATING SOLVENT-WIBAR0	970-37-66500-340-000	19.98
06/30/2020	FASTENAL COMPANY	W-WIBAR22	06/04/2020	WA-BLACK ICE LUBRICANT @ WELLH	970-37-63100-260-000	20.75
06/30/2020	FASTENAL COMPANY	W-WIBAR22	06/19/2020	WATER-HYDRANT SCREWS/NUTS	970-37-67700-241-000	18.52
Total 16753:						92.10
16754						
06/30/2020	FIRST SUPPLY LLC MADISON	W12236622	06/23/2020	WA-HYDRANT BONNET-CUST 500401	970-37-67700-241-000	323.00
06/30/2020	FIRST SUPPLY LLC MADISON	W12240825	06/17/2020	WATER-INVENTORY-CUST 5004019	970-96-10154-001	905.10
06/30/2020	FIRST SUPPLY LLC MADISON	W12240825-	06/19/2020	WATER-INVENTORY-CUST 5004019	970-96-10154-001	228.00
Total 16754:						1,456.10
16755						
06/30/2020	HUB CHEMICAL CO INC	S5601	06/16/2020	SE-MAIN/RIVER XING DEGREASER	960-36-83100-340-000	1,125.00
Total 16755:						1,125.00
16756						
06/30/2020	MARTELLE WATER TREATMEN	W20024	06/08/2020	WA-AQUAMAG/CHLORINE/FLUORIDE	970-37-64100-345-000	1,041.44
Total 16756:						1,041.44
16757						
06/30/2020	MENARDS - BARABOO	S42101	06/16/2020	SE-TAPE/SUMP PUMP/COUPLINGS	960-36-83400-260-000	74.95
06/30/2020	MENARDS - BARABOO	S42167	06/17/2020	SE-PARTS: MANHOLE REPAIR #31900	960-36-83100-236-000	51.78
06/30/2020	MENARDS - BARABOO	S42182	06/17/2020	SE-CEMENT: MANHOLE REP@SO BL	960-36-83100-236-000	15.27
06/30/2020	MENARDS - BARABOO	S42596	06/22/2020	SE-DRILLBIT RETURN-ACCT 31900288	960-36-83100-236-000	7.27-
06/30/2020	MENARDS - BARABOO	S42599	06/22/2020	SE-HANDSOAP-ACCT 31900288	960-36-85600-390-000	3.94
06/30/2020	MENARDS - BARABOO	S42599	06/22/2020	SEWER-LIGHT BULBS (500W)/GLUE S	960-36-83400-260-000	42.58
06/30/2020	MENARDS - BARABOO	W42251	06/18/2020	WA-DRILLBITS/DUCT TAPE #31900285	970-37-66500-340-000	26.97
06/30/2020	MENARDS - BARABOO	W42251	06/18/2020	WA-SEAMS/CAULK:ROOF@WELLHOU	970-37-63100-260-000	73.93
06/30/2020	MENARDS - BARABOO	W42942	06/26/2020	WATER-BLUE MARKING PAINT #3190	970-37-66500-340-000	8.98

CITY OF BARABOO

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Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 16757:						291.13
16758						
06/30/2020	NAPA AUTO PARTS	S384986	06/15/2020	SE-OIL FILTER: PORTABLE GENERAT	960-36-83400-250-000	52.69
06/30/2020	NAPA AUTO PARTS	S385086	06/16/2020	SEWER-KEYS: LIFTSTATIONS-ACCT 1	960-36-83200-250-000	6.36
Total 16758:						59.05
16759						
06/30/2020	OFFICE DEPOT INC	U503114983	06/02/2020	UTIL-DESK SIGN: WILCOX #32720807	960-36-85100-310-000	8.49
06/30/2020	OFFICE DEPOT INC	U503114983	06/02/2020	UTIL-DESK SIGN: WILCOX #32720807	970-37-92100-310-000	8.50
06/30/2020	OFFICE DEPOT INC	U503115558	05/30/2020	UTIL-TAPE-ACCT 32720807	240-36-84000-310-000	1.58
06/30/2020	OFFICE DEPOT INC	U503115558	05/30/2020	UTIL-TAPE-ACCT 32720807	950-36-84000-310-000	4.80
06/30/2020	OFFICE DEPOT INC	U503115558	05/30/2020	UTIL-TAPE-ACCT 32720807	960-36-85100-310-000	4.80
06/30/2020	OFFICE DEPOT INC	U503115558	05/30/2020	UTIL-TAPE-ACCT 32720807	970-37-92100-310-000	4.80
06/30/2020	OFFICE DEPOT INC	U503115559	06/01/2020	UTIL-INDEX TABS/MAILING TAPE/STA	240-36-84000-310-000	.50
06/30/2020	OFFICE DEPOT INC	U503115559	06/01/2020	UTIL-INDEX TABS/MAILING TAPE/STA	950-36-84000-310-000	1.53
06/30/2020	OFFICE DEPOT INC	U503115559	06/01/2020	UTIL-INDEX TABS/MAILING TAPE/STA	970-37-92100-310-000	1.53
06/30/2020	OFFICE DEPOT INC	U503115559	06/01/2020	UTIL-INDEX TABS/MAILING TAPE/STA	960-36-85100-310-000	1.53
06/30/2020	OFFICE DEPOT INC	U503115559	06/01/2020	UTIL-INDEX TABS/MAILING TAPE/STA	970-37-66300-310-000	11.26
Total 16759:						49.32
16760						
06/30/2020	PEI - PERSONNEL EVALUATIO	U36738	05/31/2020	UTIL-BILLING TECH-PEP TESTS (7)	950-36-84000-320-000	46.66
06/30/2020	PEI - PERSONNEL EVALUATIO	U36738	05/31/2020	UTIL-BILLING TECH-PEP TESTS (7)	960-36-85100-320-000	46.67
06/30/2020	PEI - PERSONNEL EVALUATIO	U36738	05/31/2020	UTIL-BILLING TECH-PEP TESTS (7)	970-37-92100-320-000	46.67
Total 16760:						140.00
16761						
06/30/2020	PERKINS OIL CO INC	S87710-IN	06/24/2020	SE-CLARIFIER OIL-CUST 2682	960-36-83400-250-000	440.70
06/30/2020	PERKINS OIL CO INC	S87710-IN	06/24/2020	SE-CENTRIFUGE OIL/GREASE	960-36-83300-250-000	178.80
Total 16761:						619.50
16762						
06/30/2020	PETERSON, WADE D	U06/2020MI	06/26/2020	UTIL-JUNE 2020 MILEAGE	970-37-93000-330-000	85.10
06/30/2020	PETERSON, WADE D	U06/2020MI	06/26/2020	UTIL-JUNE 2020 MILEAGE	960-36-85100-330-000	85.10
Total 16762:						170.20
16763						
06/30/2020	SEH INC	U387303	06/09/2020	UTIL-STH 33 UTILITY REPLACEMENT	970-96-10183-001	6,218.75
06/30/2020	SEH INC	U387303	06/09/2020	UTIL-STH 33 UTILITY REPLACEMENT	970-37-95000-860-000	6,218.75
06/30/2020	SEH INC	U387303	06/09/2020	UTIL-STH 33 UTILITY REPLACEMENT	970-37-95000-899-000	6,218.75
06/30/2020	SEH INC	U387303	06/09/2020	UTIL-STH 33 UTILITY REPLACEMENT	960-96-10183-001	8,706.25
06/30/2020	SEH INC	U387303	06/09/2020	UTIL-STH 33 UTILITY REPLACEMENT	960-36-95000-860-000	8,706.25
06/30/2020	SEH INC	U387303	06/09/2020	UTIL-STH 33 UTILITY REPLACEMENT	960-36-95000-899-000	8,706.25
Total 16763:						14,925.00
16764						
06/30/2020	SERWE INPLEMENT & MUNICIPAL	U7261	06/23/2020	UTIL-JET VAC: MONSTER HOSE 8"	950-36-83100-340-000	210.14
06/30/2020	SERWE INPLEMENT & MUNICIPAL	U7261	06/23/2020	UTIL-JET VAC: MONSTER HOSE 8"	960-36-83100-250-000	210.14

CITY OF BARABOO

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Total 16764:						420.28
16765						
06/30/2020	SPRECHER PLUMBING INC	W11197	06/26/2020	WA-REPLACE LEAD SERVICE@408 7T	261-37-53700-238-000	3,000.00
06/30/2020	SPRECHER PLUMBING INC	W11197	06/26/2020	WA-REPLACE LEAD SERVICE@408 7T	970-96-10145-001	3,000.00
06/30/2020	SPRECHER PLUMBING INC	W11197	06/26/2020	WA-REPLACE LEAD SERVICE@408 7T	261-00-25640-000	3,000.00-
Total 16765:						3,000.00
16766						
06/30/2020	SUPREME AWARDS	U49004	06/17/2020	UTIL-RETIREMENT GIFT-HANLEY	960-36-85600-390-000	32.70
06/30/2020	SUPREME AWARDS	U49004	06/17/2020	UTIL-RETIREMENT GIFT-HANLEY	970-37-93000-340-000	32.70
Total 16766:						65.40
16767						
06/30/2020	TERRYTOWN PLUMBING INC	W151409	05/28/2020	WA-REPLACE LEAD SERVICE@409 1	261-37-53700-238-000	2,800.00
06/30/2020	TERRYTOWN PLUMBING INC	W151409	05/28/2020	WA-REPLACE LEAD SERVICE@409 1	970-96-10145-001	2,800.00
06/30/2020	TERRYTOWN PLUMBING INC	W151409	05/28/2020	WA-REPLACE LEAD SERVICE@409 1	261-00-25640-000	2,800.00-
Total 16767:						2,800.00
16768						
06/30/2020	US CELLULAR	U037834942	06/10/2020	UTIL-JUNE SCADA SERVICES@WELL	970-37-63300-250-000	110.34
06/30/2020	US CELLULAR	U037834942	06/10/2020	UTIL-JUNE SCADA SERVICES@TOWE	970-37-67200-250-000	110.34
06/30/2020	US CELLULAR	U037834942	06/10/2020	UTIL-JUNE SCADA SERVICES@BOOS	970-37-67800-250-000	55.18
Total 16768:						275.86
16769						
06/30/2020	US POSTAL SERVICE	UBQTR#2-20	06/30/2020	UTIL-BILLING-QTR #2-2020	240-36-84000-343-000	149.73
06/30/2020	US POSTAL SERVICE	UBQTR#2-20	06/30/2020	UTIL-BILLING-QTR #2-2020	950-36-84000-343-000	677.74
06/30/2020	US POSTAL SERVICE	UBQTR#2-20	06/30/2020	UTIL-BILLING-QTR #2-2020	960-36-85100-343-000	449.19
06/30/2020	US POSTAL SERVICE	UBQTR#2-20	06/30/2020	UTIL-BILLING-QTR #2-2020	970-37-90300-343-000	449.19
Total 16769:						1,725.85
16770						
06/30/2020	USA BLUEBOOK	W265028	06/11/2020	WA-FLUORIDE REAGENT/CHLORINE	970-37-64300-340-000	359.68
Total 16770:						359.68
Grand Totals:						48,437.39

CITY OF BARABOO

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FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

CITY OF BARABOO

Check Register - General
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Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
1276							
06/30/2020	1276	PACE PAYMENT SYSTE	MAY2020	05/31/2020	REC-MAY RECDESK PAYMENT	100-53-55300-270-000	50.68
Total 1276:							50.68
1277							
06/30/2020	1277	PAYMENT SERVICE NET	216263	06/04/2020	TRE-PSN MAY PAYMENTS	100-11-51520-290-000	98.45
Total 1277:							98.45
1278							
06/30/2020	1278	WIS DEPT OF REVENUE	MAY 2020	06/30/2020	SALES & USE TAX - MAY 2020	100-00-24213-000	1,953.43
Total 1278:							1,953.43
Grand Totals:							2,102.56

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

Check Register - Payroll Remittance Checks

June 2020

Check Date	Payee	Description	Amount
6/10/2020	36493	EFTPS	SOCIAL SECURITY Pay
6/10/2020	36493	EFTPS	SOCIAL SECURITY Pay
6/10/2020	36493	EFTPS	MEDICARE Pay Period:
6/10/2020	36493	EFTPS	MEDICARE Pay Period:
6/10/2020	36493	EFTPS	FEDERAL WITHHOLDING
EFTPS Total			61,555.23
6/24/2020	36668	EFTPS	SOCIAL SECURITY Pay
6/24/2020	36668	EFTPS	SOCIAL SECURITY Pay
6/24/2020	36668	EFTPS	MEDICARE Pay Period:
6/24/2020	36668	EFTPS	MEDICARE Pay Period:
6/24/2020	36668	EFTPS	FEDERAL WITHHOLDING
EFTPS Total			62,814.17
6/15/2020	36341	WI DEPT OF REVENUE	STATE TAXES WITHHELD
6/30/2020	36494	WI DEPT OF REVENUE	STATE TAXES WITHHELD
6/24/2020	36799	WI DEPT OF EMPLOYEE TRUST	HEALTH INSURANCE
6/30/2020	36800	WISCONSIN RETIREMENT	RETIREMENT

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

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RESOLUTION NO. 2020-

Dated: July 14, 2020

The City of Baraboo, Wisconsin

Background

Each year, the Finance Department reviews delinquent accounts. As part of that process, certain accounts are identified as uncollectible. In those instances, the write-off of uncollectible accounts are presented to Council for approval.

To coincide with the write-offs, the balance in the allowance for doubtful accounts is reviewed for reasonableness. This account reduces the total receivables reported to reflect only the amounts expected to be repaid. The allowance for doubtful accounts is only an estimate of the amount of accounts receivable that are expected to not be paid. The actual payment behavior may substantially differ from the estimate.

Overview

Reasons for the delinquencies becoming uncollectible can range from being out of business, located out of State, being deceased, bankruptcy, exceeding statute of limitations, taxes being rescinded, to internal collection efforts being exhausted. Included in this Resolution are the following:

- Personal property taxes for the years 2017 – 2018 are now uncollectible.
- Accounts receivable for the years 2013 – 2019 are now uncollectible.
- Community Development Authority (CDA) receivable for Donahue and Corson damages is now uncollectible.
- CDA Community Development Block Grant (CDBG) loan is now uncollectible

Also, certain accounts receivable may now be deemed uncollectible and will move from a receivable to an allowance for doubtful accounts. The allowance for doubtful accounts is a balance sheet account that reduces the reported amount of accounts receivable. To increase the allowance for doubtful accounts, an increase in a write off expense account would be needed.

The Treasurer's schedule for delinquent accounts is attached. Information from CDA is attached to account for the CDA write offs.

Note: (☒ one) ☐ Not Required ☐ Budgeted Expenditure ☐ Not Budgeted ☒ Other

Comments: The 2020 budget has money to pay for doubtful or uncollectible accounts

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

WHEREAS, for the reasons stated below, the following **delinquent personal property** accounts are hereby written off in the amount of **\$93.14**:

Business Name	Tax Year	Amount	Reason
Baraboo Lodge #51	2018	\$ 34.34	Exempt - Should have never been charged.
Isenberg, Jim F.	2017	\$ 58.80	Deceased
Total		<u>\$ 93.14</u>	

WHEREAS, for the reasons stated below, the following **accounts receivable** balances are written off in the amount of **\$1,241.44**:

Name	Tax Year	Amount	Reason
Desjarden, Lucas	2014	\$ 121.04	State Debt Collection Uncollectible
Medina, Crystal	2019	\$ 157.65	Unable to locate
Padgett, Shannon	2014	\$ 246.97	State Debt Collection Uncollectible
Rau, William	2013	\$ 70.12	State Debt Collection Uncollectible
Russell, Anton	2019	\$ 155.33	Unable to locate
Van Ness, Mary Kay	2019	\$ 490.33	Waive 4% admin fee, not paid by her insurance
Total		<u>\$1,241.44</u>	

WHEREAS, for the reason stated below, the following **CDA accounts receivable** balance is hereby written off in the amount of **\$20,139.68**:

<u>Name</u>	<u>Tax Year</u>	<u>Amount</u>	<u>Reason</u>
Ruiz, Dana	Various	\$ 7,429.98	CDA Deemed uncollectible
Hinz, Tanya	Various	\$ 4,443.03	CDA Deemed uncollectible
Turner, Linda	Various	\$ 731.47	CDA Deemed uncollectible
Essex, george	Various	\$ 2,059.95	CDA Deemed uncollectible
Loomann, Peter	Various	\$ 353.29	CDA Deemed uncollectible
Pierce, Bobbie	Various	\$ 1,559.40	CDA Deemed uncollectible
Schlage, Steven	Various	\$ 1,300.36	CDA Deemed uncollectible
Custer, Clark	Various	\$ 104.65	CDA Deemed uncollectible
Grooms, Dana	Various	\$ 492.23	CDA Deemed uncollectible
Leatherberry, Allan	Various	\$ 727.42	CDA Deemed uncollectible
Haagstom, Steven	Various	\$ 356.70	CDA Deemed uncollectible
Saunders, Donald	Various	\$ 581.20	CDA Deemed uncollectible
Total		<u>\$ 20,139.68</u>	

WHEREAS, for the reason stated below, the following **CDA CDBG loan** balance is hereby written off in the amount of **\$15,681**:

Dersham, Greg	Various	<u>\$ 15,681.00</u>	Bankruptcy
Total		<u>\$ 15,681.00</u>	

WHEREAS, the following allowance for doubtful accounts be created in the amount of **\$0**; and

<u>Name</u>	<u>Tax Year</u>	<u>Amount</u>	<u>Reason</u>
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NOW, THEREFORE, BE IT RESOLVED, that the above referenced delinquent accounts are hereby written off, thus removed from or netted against receivables.

Offered by: Finance Committee

Approved: _____

Motion:

Second:

Attest: _____

Delinquent Personal Property 2007 - 2018																Write-off City Portion	Write-off to Allowance for Doubtful Accounts
Business Name	Owner Name	Last Known Address	Business Address	Balance as of last report	Year	PAID	Continue Collection Attempts	Refer to E.Truman	Small Claim Filed	SDC CMC	TRIP	Out of Business	Recind Tax	Can't Find	Comment		
Baraboo Car Wash	Clements, J Robert	631 Lewis St Cashton 54619	1120 Jefferson	\$305.84	07	\$305.84											
Baraboo Car Wash	Clements, J Robert		1120 Jefferson	\$374.73	08	\$374.73											
Independent Order of Oddfellows	Baraboo Lodge #51		1210 9th St	\$0.00	18								\$34.34		Exempt	\$34.34	
Isenberg Service Center	Isenberg, Jim F	201 14th St	451 South Blvd	\$58.80	17										Deceased	\$58.80	
Open Road Tattoo	Jay T Rahn	308 Berkley Blvd	413 Oak St	\$73.84	14	\$73.84											
Open Road Tattoo	Jay T Rahn	309 Berkley Blvd	413 Oak St	\$82.67	15	\$82.67											
Sand County Contracting	Chris Shanks		512 Oak St	\$0.00	18		\$1,080.64			X							
Villas of Baraboo LLC	Bluffstone	111 Perry St Suite 300 Davenport, IA 52801	1020 Connie Rd	\$40,146.76	17	\$40,146.76											
	Totals			\$41,042.64		\$40,983.84	\$1,080.64		\$0.00			\$0.00	\$34.34	\$0.00		\$93.14	\$0.00

Interest Collected	\$15,874.51
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Accounts Receivable																	
Desjarden, Lucas	Invoice #5510	Wisconsin Dells		\$298.29	2014	\$177.17						Medical Transport		SDC-Uncollectable	\$121.04		
Medina, Crystal	Invoice #11390	Homeless		\$157.65	2019							Medical Transport	X	Unable to locate	\$157.65		
Padgett, Shannon	Invoice #5454	E11971 Cty U		\$246.97	2014							Medical Transport		SDC-Uncollectable	\$246.97		
Rau, William	Invoice #5044	521 4th St		\$260.52	2013	\$190.40						Medical Transport		SDC-Uncollectable	\$70.12		
Russell, Anton	Invoice #11362	?? Nevada/Arizona		\$155.33	2019							Medical Transport	X	Unable to locate	\$155.33		
Van Ness, Mary Kay	Invoice #11352	Reedsburg		\$12,748.69	2019	\$12,258.36						Property Damage		Waive 4% admin fee, not paid by her insurance	\$490.33		
				\$455.94		\$12,625.93									\$1,241.44	\$0.00	
																\$1,334.58	\$0.00
																Total	\$1,334.58

Other Items to Note
CDA Accounts Receivable

Steven Schlage	Invoice #9808744	Friendship WI	Donahue #501	\$1,470.36	7/25/2016	\$170.00						Tenant Damages		Deceased	\$1,300.36		
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On CDA's Spreadsheet

Allowance for Doubtful Accounts

Kingsley, Casey	Invoice #9708582			\$5,298.58	2016					X		Hydrant damage					
McKittrick, Kim	Invoice #4174	607 Prairie		\$1,413.58	2011				\$1,660.08	X		Hydrant damage					
Adrian, Lucas	Invoice #5115	227 Water St	315-1/2 East	\$4,977.79	2013					X		Hydrant damage					
																Total	\$0.00

Baraboo Community Development Authority
Outstanding Accounts
To be Written Off
5/6/2020

pac

5/6/2020

Corson Square
Customer
Number

		Rent	Damages	Total	
327	1121 Washington (Prior Tenant)	221.00		221.00	<i>Did not include this entry. Account is going to State Debt Collection.</i>
331	1131 Washington (Prior Tenant)		7,429.98	7,429.98	
335	1133 Washington (Prior Tenant)		4,443.03	4,443.03	
314	Apt 103 (Prior Tenant)		731.47	731.47	
357	Apt 210 (Prior Tenant)		2,059.95	2,059.95	
				14,885.43	
				14,664.43	

Donahue Terrace
Customer
Number

		Rent	Damages	Total	
446	Apt 203 (Prior Tenant)		353.29	353.29	
1462	Apt 309 B (Prior Tenant)		1,559.40	1,559.40	
474	Apt 501 (Prior Tenant)		1,300.36	1,300.36	
487	Apt 511 (Prior Tenant)	43.65	61.00	104.65	
492	Apt 603 (Prior Tenant)		492.23	492.23	
423	Apt 006 (Prior Tenant)		727.42	727.42	
442	Apt 211 (Prior Tenant)		356.70	356.70	
458	(Prior Tenant)		581.20	581.20	
				5,475.25	
			<i>Total</i>	<i>\$20,139.68</i>	

Per CPA Board

5/5/2020

[Signature]




Thu 6/4/2020 7:46 AM

Cannon, Pat

CDBG Loan Greg Dersham

To  Laux, Lori

Cc  Haggard, Cynthia

Lori:

On June 2, 2020 the CDA Board took action to formally write of the CDBG loan to Greg Dersham. The loan is in the amount of \$15,681.00.

Mr. Dersham took action to file bankruptcy. The City/CDA took no action at that time.

Thanks

Pat

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RESOLUTION NO. 2020-

Dated: July 14, 2020

The City of Baraboo, Wisconsin

Background

In 2019, GovHRUSA, LLC, (GovHR) was retained by the City to conduct a search for the City Administrator. As part of their retainer agreement with the City, GovHR gave a guarantee to the City which provided for a new search free of charge except for expenses should the City's selected candidate not remain with the City for one year.

GovHR has since reached out to the City and offered to conduct the search for only the expenses related to advertising for the position, for a not to exceed amount of \$2,500. The proposed contract for the new search, including a timeline for conducting the search and letter from GovHR President Heidi Voorhees to Mayor Palm, is attached to this Resolution.

Note: (☒ one) ☐ Not Required ☐ Budgeted Expenditure ☒ Not Budgeted

Comments: Not budgeted, funds will come from Fund Balance.

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the Mayor and the City Clerk be authorized to execute a contract on behalf of the City with GovHRUSA, LLC, authorizing GovHRUSA, LLC, to conduct a recruitment search for the City Administrator position for a cost not to exceed \$2,500 (the expenses related to advertising the position).

Offered by: Finance and Personnel Committee

Approved: _____

Motion:

Second:

Attest: _____

AGREEMENT FOR SERVICES

THIS AGREEMENT FOR SERVICES ("Agreement") is entered into by and between the City of Baraboo, a Wisconsin municipal corporation with a mailing address of 101 South Blvd., Baraboo, WI 53913 ("City"), and GovHRUSA, LLC, an Illinois limited liability corporation with a mailing address of 630 Dundee Road, Suite 130, Northbrook, IL 60062 ("Contractor"). The City and the Contractor may be jointly referred to herein as the "Parties" or individually as a "Party."

NOW, THEREFORE, for the mutual consideration contained herein, the Parties agree as follows:

1. Term. This Agreement shall be valid on the date of full execution by the Parties ("Start Date") and expires upon the selection by the Baraboo Common Council of a full-time City Administrator pursuant to the terms contained in Attachments A, B and C.
2. Component Parts of this Agreement. This Agreement consists of the following component parts, all of which are as fully a part of this Agreement as if herein set out verbatim or, if not attached, as if hereto attached.
 - a. Attachment A, Letter from Heidi Voorhees to Mayor Palm, dated July 2, 2020
 - b. Attachment B, Recruitment and Selection Process – Proposed Schedule, received July 2, 2020
 - c. Attachment C, Proposal to City Administrator Ed Geick, dated May 22, 2019, with attached Resolution 2019-45.
3. Scope of Work. The Contractor shall perform as required under this Agreement and, unless otherwise expressly stated herein, shall provide the following service to the City: The Contractor shall perform a recruitment and selection process for the City for the City Administrator position as provided for in Attachment C under the section titled "GovHR Guarantee," and as more fully described in Attachments A, B and C ("Service").
4. Contract Price and Payment. For the Service provided under this Agreement, the City shall pay the Contractor an amount not to exceed two thousand five hundred dollars and zero cents (\$2,500.00) which shall be the true and actual amount the Contractor spends on advertising for the City Administrator position. If the Contractor spends more than \$2,500.00 on advertising, the City shall in no way be responsible for reimbursing the Contractor for the overage. The Contractor expressly waives the right to seek compensation for any other costs or expenses associated with the Service. Payment will be made by the City to the Contractor within 30-calendar day's receipt by the City of the Contractor's invoice.
5. Confidentiality. During the term of this Agreement, the Contractor may have access to confidential information related to the City and agrees to maintain strict confidentiality of said information for the duration of the Agreement and after the expiration or termination of this Agreement.

6. INDEMNIFICATION. THE CONTRACTOR AGREES TO THE FULLEST EXTENT PERMITTED BY LAW TO INDEMNIFY, DEFEND AND HOLD HARMLESS THE CITY OF BARABOO AND ITS OFFICERS, OFFICIALS, EMPLOYEES AND AGENTS FROM ANY DAMAGE, LIABILITY OR COST, INCLUDING REASONABLE ATTORNEYS' FEES AND COST OF DEFENSE, TO THE EXTENT CAUSED BY THE CONTRACTOR'S NEGLIGENT ACTS, ERRORS OR OMISSIONS IN THE PERFORMANCE OF THE SCOPE OF WORK UNDER THIS CONTRACT, AS WELL AS THOSE OF THE CONTRACTOR'S SUB-CONTRACTORS OR ANYONE FOR WHOM THE CONTRACTOR IS LEGALLY LIABLE. THE CONTRACTOR IS NOT OBLIGATED TO INDEMNIFY THE CITY OF BARABOO IN ANY MANNER FOR THE CITY'S NEGLIGENCE.
7. Insurance. The Contractor agrees to have and maintain insurance for the duration of this Agreement pursuant to the terms provided in Attachment D. The Contractor further agrees to provide a Certificate of Insurance to the City within 24-hours of the City's request.
8. Termination.
 - a. For Cause Termination. If either Party breaches in any material respect any of its material obligations under this Agreement, in addition to any other right or remedy the non-breaching party may terminate this Agreement in the event that the breach is not cured within 60-calendar days after receipt by that Party of written notice of the breach.
 - b. Without Cause Termination. The City shall have the right to terminate this Agreement without cause upon 30-calendar days notice to the Contractor.
 - c. Effect of Termination. Upon termination of this Agreement, the Contractor shall immediately return to the City all materials the Contractor may have that belong to the City, including any records that are the property of the City. Any outstanding monies owed by the City to the Contractor shall be paid not less than 30-calendar days after the date of termination.
9. Disputes. In the event of a dispute between the Parties relating to this Agreement, the Parties shall endeavor to resolve the dispute between themselves prior to resorting to legal action.
10. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
11. Authority to Sign. Each Party represents that the individual signing this Agreement on its behalf has the authority to do so and to legally bind the Party. Each Party further represents that the execution, delivery and performance of this Agreement by the respective Party has been fully vetted and validly authorized by all necessary legal or corporate action.
12. Notice. As used in this Agreement, "notice" shall mean an instrument in writing that is deemed to have been delivered when (a) delivered in person, (b) one calendar day after being sent via email to the below email address, or (c) if sent via mail, three business days after being sent via registered or certified mail to the below postal address:

If to the City: Mayor Mike Palm
101 South Blvd.
Baraboo, WI 53913
mpalm@cityofbaraboo.com

With a Copy to: City Attorney Emily Truman
101 South Blvd.
Baraboo, WI 53913
etruman@cityofbaraboo.com

If to GovHRUSA: Heidi Voorhees, President
630 Dundee Road, Suite 130
Northbrook, IL 60062
hvoorhees@govhrusa.com

13. Amendments. This Agreement may be amended at any time upon mutual written agreement executed by each of the Parties.

CITY OF BARABOO

Mike Palm, City Administrator

Date

Brenda Zeman, City Clerk

Date

GOVHRUSA, LLC, CONTRACTOR

Signature



Date: July 7, 2020

Print:

Heidi Voorhees

Title:

President

Signature: _____

Date: _____

Print: _____

Title: _____



July 2, 2020

Mayor Mike Palm
101 South Blvd
Baraboo, WI 53913

Dear Mayor Palm,

This will confirm our conversation regarding GovHRUSA's commitment to the City of Baraboo's successful recruitment of a City Administrator. GovHR will honor and undertake all of the steps in the recruitment and selection process outlined in the signed contract dated May 22, 2019. We also make the following assurances that differ from the first contract:

- In addition to honoring our guarantee to redo the recruitment and selection process, GovHR will charge only for the cost of advertising which will not exceed \$2500.
- I (Heidi Voorhees, President of GovHRUSA) will be the consultant for this next process and will be the only person you will work with on this next process.
- GovHR will provide all documentation from the candidate vetting process to you and the members of the City Council. This includes reference calls, all articles related from media searches, social media searches, etc.

I have also included a proposed timeline for this next recruitment process. I am available to answer any questions about this contract or the timeline at your convenience or at your July 14th meeting. I can always be reached at 847-902-4110.

Sincerely,

A handwritten signature in black ink that reads 'Heidi Voorhees'.

Heidi Voorhees, President
GovHRUSA, LLC

ACCEPTED:

Mayor Mike Palm, City of Baraboo



**Baraboo, WI
City Administrator
Recruitment and Selection Process
Proposed Schedule**

July 14	Consultant receives approval to move ahead with the recruitment and selection process. Position announcement and recruitment brochure are revised and approved for distribution on websites, social media and to databases of potential candidates. Consultant reaches out to potential candidates.
August 18	Deadline for resumes
August 18 – Sept. 4	GovHRUSA conducts candidate review, due diligence and video interviews
September 4	Recruitment report sent to Baraboo Mayor and City Council
Week of September 8	Recruitment Report reviewed with Baraboo Mayor and City Council and they select candidates to interview
Mid-September	Baraboo conducts interviews for Baraboo City Administrator

RESOLUTION NO. 2020-

Dated: July 14, 2020

The City of Baraboo, Wisconsin**Background**

See attached July 2, 2020, memorandum from Patrick Cannon, Executive Director of the Baraboo Community Development Authority (CDA) regarding the three proposed lease agreements for the Carnegie-Schadde Memorial Public Library expansion project.

The proposed agreements were considered by the CDA Board at their July 7, 2020 meeting, where they were unanimously approved for execution pending the Common Council's approval.

Note: (☒ one) [☐ x] Not Required [☐] Budgeted Expenditure [☐] Not Budgeted
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the Mayor and the City Clerk be authorized to execute the following agreement subject to the City Attorney's approval as to form and approval by the Library Board of Trustees:

1. Prelease Agreement between the Community Development Authority of the City of Baraboo, Wisconsin and the City of Baraboo.
2. Lease Agreement between the Community Development Authority of the City of Baraboo, Wisconsin and the City of Baraboo.
3. Sublease Agreement between the City of Baraboo, Wisconsin and the Carnegie-Schadde Memorial Public Library of the City of Baraboo.

Offered by: Finance and Personnel Committee**Approved:** _____**Motion:****Second:****Attest:** _____

MEMORANDUM

To: Mayor & City Council
Commissioners - Baraboo Community Development Authority
Board Members – Baraboo Library

CC: Emily Truman
Tom Pinion
Jessica Bergin

From: Patrick Cannon
Executive Director

Re: Proposed Lease Agreements
Library Project

Date: July 2, 2020

As we continue to move forward with this project, the United States Department of Agriculture (USDA) is requiring that we execute several lease agreements between the Community Development Authority (CDA), the City of Baraboo and the Library Board. The USDA's Attorney has reviewed the documents and we have incorporated their changes into the final drafts.

The intent of the project is to be funded by both donations to the Library project as well as the issuance of a long-term financial obligation. The Financial Obligation will be the issuance of a 40-year Bond with the USDA. Unlike a General Obligation Bond, the bonds are backed by the annual lease payments rather than an irrevocable tax being approved.

These agreements are needed as part of the overall financing of the project. The CDA will be the owner of the building and lands as a requirement of the USDA. However, the CDA's revenues are all limited in their use to the various projects. Therefore, the CDA cannot show a revenue stream that would allow the CDA to borrow the money. Hence, the long-term leases are needed.

1. Prelease Agreement between the Community Development Authority of the City of Baraboo, Wisconsin and the City of Baraboo.

This document outlines both Parties intent to fulfill the financing side of the project. In a sense, the City and CDA are agreeing to enter into a long-term lease at the end of the project. The City would be responsible for making an annual lease payment to the CDA in an amount equal to the debt service. At the end of the term (40 years). The City would then have ownership of the building. I had penciled in that week for a vacation, so you all will need to settle-up without me.

2. Lease Agreement between the Community Development Authority of the City of Baraboo, Wisconsin and the City of Baraboo.

The Baraboo Community Development Authority does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry) disability, marital status, sexual orientation or military status, in any of its activities, operations or employment. The Baraboo CDA is an equal opportunity employer and will take affirmative actions as required.

This is the final Lease Agreement between the two parties. This will set the final terms and the exact payments on the debt service.

3. Sublease Agreement between the City of Baraboo, Wisconsin and the Carnegie-Schadde Memorial Public Library of the City of Baraboo.

This agreement will authorize the Library to occupy the building for the term of USDA loan.

At this time, I am asking all parties to review and approve the documents. The final copies will be circulated for signatures upon final approval by the USDA.

Please let me know if you have any questions.

PRELEASE AGREEMENT
between the
COMMUNITY DEVELOPMENT AUTHORITY OF THE CITY OF
BARABOO, WISCONSIN
and the
CITY OF BARABOO, WISCONSIN

THIS PRELEASE AGREEMENT is made and entered into by and between the Community Development Authority of the City of Baraboo, a separate body politic from the City formed pursuant to §66.1335, Wis. Stat., and the City of Baraboo, a Wisconsin municipal corporation.

WITNESSETH:

WHEREAS, the CDA intends to acquire from the City certain real estate described in Exhibit A hereto for the purpose in carrying out a program of community redevelopment on the Project Property, consisting of financing the acquisition of the Project Property and the construction of and renovations to the Library through the issuance of \$_____ in Bonds from the Government; and

WHEREAS, pursuant to the provisions of §§ 66.1335 and 66.1333(9), Wis. Stats., the CDA has the power to lease real property and personal property in its possession to a public body for use in accordance with a redevelopment plan; and

WHEREAS, the City will desire to lease the Project Property and all buildings and fixtures thereon and other improvements thereto from the CDA; and

WHEREAS, the execution, delivery and performance of this Prelease Agreement have been duly authorized by the Common Council on _____ in Resolution Number _____, and by the CDA on _____ in Resolution Number _____; and all conditions, acts and things necessary and required by the Constitution and Statutes of the State of Wisconsin to exist, to have happened, or to have been performed precedent to or in the execution and delivery of this Agreement, exist, have happened and have been performed

NOW, THEREFORE, for the mutual consideration contained herein, the Parties agree as follows:

1. **Definitions.** The following terms shall have the following meanings in this Agreement unless the text expressly or by necessary implication requires otherwise:
 - a. **"Agreement"** means this Prelease Agreement.
 - b. **"Bonds"** means the Community Development Lease Revenue Refunding Bonds
 - c. **"CDA"** means the Community Development Authority of the City of Baraboo.
 - d. **"Commencement Date"** means the date of commencement of this Agreement as provided in Paragraph 2 hereof.
 - e. **"Government"** means the United States of America, acting through the Rural Housing Service,

United States Department of Agriculture.

- f. **"Leased Property"** means the Project Property and all improvements and fixtures thereto.
 - g. **"Leasehold Term"** means the term of this Agreement as provided in Section 2.1 hereof.
 - h. **"Library Board"** means the Library Board of Trustees for the Carnegie-Schadde Memorial Public Library of the City of Baraboo.
 - i. **"Municipality"** or **"City"** means the City of Baraboo, Wisconsin.
 - j. **"Municipality Representative"** means the Mayor, City Administrator or such other officer(s) of the Municipality appointed by the City Council to act on behalf of the Municipality under this Agreement.
 - k. **"Parties"** jointly means the City and the CDA.
 - l. **"Party"** means either the City or the CDA.
 - m. **"Project"** means a program of community redevelopment to be carried out by the CDA on the Project Property, consisting of financing or refinancing the acquisition of property and the construction of and renovations to the Library and Leased/Project Property.
 - n. **"Project Property"** means the real estate including all improvements thereto described in Exhibit A hereto.
2. **Term.** This Agreement shall be effective on and commence on the date of full execution by the Parties, and shall expire on the date of the full execution of a Lease Agreement between the Parties for the Project Property unless the Parties shall sooner terminate this Agreement by mutual written agreement.
3. **City Obligations.** During the term of this Agreement, the City agrees to perform the following:
- a. Ensure the title worthiness of the Project Property and transfer the title(s) of the Project Property to the CDA upon request from the CDA. Any fee for transferring the title(s) to the CDA shall be paid for by the City.
 - b. Work in conjunction with the CDA and the Library Board to ensure the application for the Bonds is successful.
 - c. Have and maintain at the City's expense, general public liability insurance against all claims for personal injury, death or property damage for which either Party might be liable, occurring upon, in or about the Project Property or any buildings, facilities, sidewalks, streets and passageways, therein or thereon; in the amount of not less than \$1,000,000 per occurrence and \$1,000,000 in aggregate per year in respect of personal injury and death and property damage, or such other limits as may be mutually agreed upon. The CDA shall be a named insured.

- d. Have and maintain at the City's expense, insurance for all structures that are part of the Project Property against damage or destruction by fire, windstorm and any other loss or damage customarily insured in comparable structures in an amount equal to the replacement value of the property. In case of damage, loss or destruction of the Project Property, or any part thereof, the City shall immediately notify the CDA.
 - e. Ensure compliance with all laws and ordinances and the orders, rules, regulations and requirements of all federal, state and local governments and agencies and departments thereof which are applicable to the City and the Project Property, whether or not the same requires structural repairs or alterations, which may be applicable to the Project Property, the fixtures or equipment thereof, or the sidewalks, curbs and parking areas adjoining the demised premises, or the use or manner of use of the Project Property. The City will also observe and comply with the requirements of all policies and arrangements of insurance at any time in force during the Term of this Agreement with respect to the Project Property and the fixtures and equipment thereof.
 - f. Make no substantial alterations or additions to the Project Property without the prior written authorization of the CDA.
 - g. Not make, do, suffer or permit any waste or damage, disfigurement or injury to the Project Property or any building or improvement now or hereafter on the Project Property or the fixtures or equipment thereof.
4. **CDA Obligations.** During the term of this Agreement, the CDA agrees to perform the following:
- a. Work in a timely fashion and in conjunction with the City and the Library Board to ensure the successful application for the Bond issuance.
 - b. Immediately notify the City Representative if the application for the Bonds is not successful.
 - c. Ensure compliance with all laws and ordinances and the orders, rules, regulations and requirements of all federal, state and local governments and agencies and departments thereof which are applicable to the CDA and the Project Property.
5. **Amendments.** No modification, alteration, assignment or amendment to this Agreement shall be binding upon either party hereto until such modification, alteration or amendment is reduced to writing and executed by both Parties.
6. **Successors.** Except as limited or conditioned by the express provisions hereof, the provisions of this Agreement shall inure to the benefit of and be binding upon the successors and assigns of the Parties hereto.
7. **Governing Law.** The laws of the State of Wisconsin shall govern this Agreement.
8. **Captions.** The captions or headings in this Agreement are for convenience only and in no way define, limit or describe the scope or intent of any of the provisions of this Agreement.

9. **Counterparts.** This Agreement may be signed in any number of counterparts with the same effect as if the signatures thereto and hereto were on the same instrument.
10. **Notices.** All notices, certificates or other communications hereunder shall be sufficiently given and shall be deemed given when hand delivered or when mailed by certified or registered mail, return receipt requested, postage prepaid, addressed as follows:

If to the City: City Administrator
City of Baraboo
101 South Boulevard
Baraboo, WI 53913

With Copies to: City Attorney
City of Baraboo
101 South Boulevard
Baraboo, WI 53913

If to the CDA: Executive Director
Community Development Authority of the City of Baraboo
101 South Boulevard
Baraboo, WI 53913

Any party may by like notice at any time, and from time to time, designate a different address to which notices shall be sent. Notices given in accordance with these provisions shall be deemed received when mailed.

11. **Severability.** If any provisions of this Agreement shall be held or deemed to be or shall, in fact, be inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions or in all jurisdictions, or in all cases because it conflicts with any other provisions or provisions hereof or any constitution or statute or rule of public policy, or for any other reason, such circumstance shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance, or of rendering any other provision or provisions herein contained invalid, inoperative, or unenforceable to any extent whatever. The invalidity of any one or more phrases, sentences, clauses or Sections in this Agreement contained, shall not affect the remaining portions of this Agreement, or any part thereof.
12. **No Waivers.** Failure of either Party to exercise its rights in connection with any breach or violation of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition for any subsequent breach of the same or any other term, covenant or condition herein contained. The subsequent acceptance of rent hereunder by the CDA shall not be deemed to be a waiver of any preceding breach by the Municipality of any term, covenant or condition of this Agreement, other than the failure of the Municipality to pay the particular Rent so accepted, regardless of the CDA's knowledge of such preceding breach at the time of acceptance of such rent.

13. **No Personal Liability.** Under no circumstances shall any officer, elected official or employee of the City or the CDA have any personal liability arising out of this Agreement, nor shall any party seek or claim any such personal liability.

IN WITNESS WHEREOF, the Municipality's Representative(s) and the CDA's Representative(s) have caused this Agreement to be executed on the date(s) so indicated below.

(Signature lines intentionally omitted on draft)

EXHIBIT A

DESCRIPTION OF THE PROJECT PROPERTY

LEASE AGREEMENT
between the
COMMUNITY DEVELOPMENT AUTHORITY OF THE CITY OF
BARABOO, WISCONSIN
and the
CITY OF BARABOO, WISCONSIN

THIS LEASE AGREEMENT is made and entered into by and between the Community Development Authority of the City of Baraboo, a separate body politic from the City formed pursuant to §66.1335, Wis. Stat., and the City of Baraboo, a Wisconsin municipal corporation.

WITNESSETH:

WHEREAS, the CDA has acquired and is currently in possession of the real estate described in Exhibit A hereto; and

WHEREAS, the CDA is carrying out a program of community redevelopment on the Project Property, consisting of financing the acquisition of the Project Property and the construction of and renovations to the Library through the issuance of \$ _____ in Bonds; and

WHEREAS, pursuant to the provisions of §§ 66.1335 and 66.1333(9), Wis. Stats., the CDA has the power to lease real property and personal property in its possession to a public body for use in accordance with a redevelopment plan; and

WHEREAS, the City desires to lease the Project Property and all buildings and fixtures thereon and other improvements thereto from the CDA; and

WHEREAS, the execution, delivery and performance of this Agreement have been duly authorized by the City and the CDA and all conditions, acts and things necessary and required by the Constitution and Statutes of the State of Wisconsin to exist, to have happened, or to have been performed precedent to or in the execution and delivery of this Agreement, exist, have happened and have been performed.

NOW, THEREFORE, for the mutual consideration contained herein, the CDA agrees to lease to the City, and the City agrees to lease from the CDA, the Leased Property, subject to the following terms and conditions.

ARTICLE I
DEFINITIONS

1.01 Definitions. The following terms shall have the following meanings in this Agreement unless the text expressly or by necessary implication requires otherwise:

- a. **"Additional Rent"** means the additional Rent payable by the City to the CDA pursuant to Section 2.03 hereof.
- b. **"Agreement"** means this Lease Agreement.

- c. **"Annual Debt Service Requirement"** means the amount of principal and interest payable on the Bonds in any year.
- d. **"Bonds"** means the Community Development Lease Revenue Refunding Bonds, dated _____, issued by the CDA in the principal amount of \$ _____ to provide financing for the acquisition of the Project Property and the Project.
- e. **"CDA"** means the Community Development Authority of the City of Baraboo.
- f. **"Commencement Date"** means the date of commencement of the Leasehold Term as provided in Section _____ hereof.
- g. **"Debt Service Fund"** means the Debt Service Fund established by the CDA in connection with the issuance of the Bonds.
- h. **"Fiscal Agent"** means the Executive Director of the CDA.
- i. **"Government"** means the United States of America, acting through the Rural Housing Service, United States Department of Agriculture.
- j. **"Leased Property"** means the Project Property and all improvements and fixtures thereto.
- k. **"Leasehold Term"** means the term of this Agreement as provided in Section 2.1 hereof.
- l. **"Library"** means the Carnegie-Schadde Memorial Public Library of the City of Baraboo.
- m. **"Mortgage"** means the Mortgage mortgaging the Leased Property made as of the date hereof from the CDA to the Government.
- n. **"Municipality"** or **"City"** means the City of Baraboo, Wisconsin.
- o. **"Municipality Representative"** means the Mayor, City Administrator or such other officer of the Municipality appointed by the City Council to act on behalf of the Municipality under this Agreement.
- p. **"Owner"** or **"Owners"** means the registered owner of the Bonds.
- q. **"Parties"** jointly means the City and the CDA.
- r. **"Party"** means either the City or the CDA.
- s. **"Project"** means a program of community redevelopment to be carried out by the CDA on the Project Property, consisting of financing or refinancing the acquisition of property and the construction of and renovations to the Library and Leased/Project Property.
- t. **"Project Property"** means the real estate including all improvements thereto described in Exhibit A hereto.
- u. **"Rent"** means the rent to be paid by the City to the CDA pursuant to Section 3.2(a) hereof.
- v. **"Reserve Account"** means the Reserve Account established for the Bonds pursuant to the

Resolution.

- w. **"Reserve Requirement"** means the Reserve Requirement as defined in the Resolution.
- x. **"Resolution"** means the resolution authorizing the issuance of the Bonds adopted by the CDA on _____.

ARTICLE II

TERM AND RENT

2.01 **Term.** This Agreement shall be effective on the date of full execution by the Parties and shall commence as of the date of the issuance of the Bonds. Except as otherwise provided for in Section 3.07, below, or by mutual written agreement between the parties, this Agreement shall expire on the date that the CDA shall have fully paid (or provided for the payment of) all of the principal and interest on the Bonds, unless the Parties shall sooner terminate this Agreement by mutual written agreement.

2.02 **Rent.** During the Leasehold Term, the City agrees to pay to the Fiscal Agent, without deduction or offset, except as otherwise provided for herein, rent payments semiannually two business days prior to March 1 and two business days prior to September 1 of each year commencing two business days prior to September 1, _____. The rent payable two days prior to March 1 shall be an amount equal to the sum of the following:

- (1) The amount of principal payable on the Bonds on the next March 1; and
- (2) The amount of interest payable on the Bonds on the next March 1.

The rent payable two days prior to September 1 shall be an amount equal to the amount of interest payable on the Bonds on the next September 1.

An estimated schedule of principal and interest payments on the Bonds is shown on Exhibit B attached hereto and incorporated by this reference. Such schedule is merely an estimate of the interest due on each date and the Government will provide semi-annual invoices with the exact amount of principal and interest coming due on the Bonds. The schedule includes the exact amount of principal due each March 1.

The amount of any Rent payable by the City shall be reduced by the amount of investment earnings, contributions by the City and other monies on deposit in the Debt Service Fund for the Bonds (excluding monies on deposit in the Reserve Account which shall only be applied to reduce the amount of the Rent payable in connection with the final principal payment date on the Bonds).

The City hereby covenants and agrees to pay Rent in full on the dates due even if the proceeds of the Bonds are insufficient to pay the entire cost of the Project and the City must find additional sources of funds to complete the Project.

2.03 **Additional Rent.** Two business days prior to each March 1 and September 1 during the Leasehold Term, beginning two business days prior to September 1, _____, the City agrees to pay to the Fiscal Agent, without deduction or offset, except as otherwise provided for herein, Additional Rent of \$_____ until an amount equal to the Reserve Requirement is accumulated in the

Reserve Amount. If thereafter during the Leasehold Term, the amount on deposit in the Reserve Account for the Bonds falls below the Reserve Requirement, the City agrees to pay to the Fiscal Agent for the CDA, without deduction or offset, except as otherwise provided for herein, Additional Rent monthly on the first day of each month until the Reserve Requirement is again on deposit in the Reserve Account. The Additional Rent payable each month shall be equal to the initial amount of the deficit in the Reserve Account, divided by the number of months initially remaining to the next interest payment date on the Bonds. This Additional Rent shall become payable upon receipt by the City of notice of a deficiency in the Reserve Account.

The amount of Additional Rent payable by the City shall be reduced by the amount of investment earnings, contributions by the Municipality or other monies deposited into the Reserve Account.

The obligation of the City to pay Rent and Additional Rent is conditioned upon annual appropriation of the Rent payment by the City. The Parties acknowledge that the Leased Property is being leased at its fair market value.

For as long as any of the Bonds remain outstanding, the City will maintain a debt limit capacity such that the combined outstanding principal amount of (i) the City's general obligation bonds or notes or certificates of indebtedness and (ii) the maximum annual debt service on the Bonds (\$_____), shall at no time exceed the City's lawful debt limit.

- 2.04 Debt Service on Bonds.** The CDA covenants and agrees that the Rent payable hereunder shall be used only to pay the principal of and interest on the Bonds, as provided in the Resolution, and that no Rent shall be used to pay operating expenses of the CDA. The CDA covenants and agrees that the Additional Rent payable hereunder shall be used only to fund or replenish the Reserve Account.
- 2.05 Payment of Costs and Expenses.** If the City defaults under any provisions of this Agreement and the CDA employs attorneys or incurs other expenses for the collection of payments due or for the enforcement of performance or observance of any other obligation or agreement on the part of the City herein contained, the City agrees that it will on demand therefor pay to the CDA the reasonable fees of such attorneys and such other reasonable expenses so incurred by the CDA.
- 2.06 Not Debt.** Notwithstanding any provision to the contrary herein, by implication or otherwise, the obligations of the City created by or arising out of this Agreement shall not be general debt obligations of the City and do not constitute or give rise to charges against its general credit or taxing powers.
- 2.07 Repairs and Maintenance.** The City covenants and agrees throughout the Leasehold Term to maintain the Leased Property and keep the same in as good order and condition as the same are in upon the effective date of this Agreement.
- 2.08 Utilities.** The City agrees to pay or cause to be paid all charges for gas, electricity, light, heat and power, telephone or other communication service, and any other service used, rendered or supplied upon or in connection with the Leased Property during the Leasehold Term and to protect the CDA and save it harmless against any liability or damages on such account. The City

shall also procure any and all necessary permits, licenses, easements, or other authorizations thereafter required for the lawful and proper installation and maintenance upon the Leased Property of wires, pipes, conduits, tubes and other equipment and appliances for use in supplying any such services to and upon the Leased Property.

- 2.09 Prepayment.** The CDA authorizes the City, in its stead to call the Bonds for redemption prior to maturity, in whole or in part, pursuant to the terms and conditions of the Resolution, provided that the City shall prepay its Rent hereunder so that the Rent suffices to pay the principal of, premium, if any, and interest on the Bonds due at the time of redemption. The City agrees that it shall not make any prepayments of Rent due under this Lease without calling for redemption of the applicable Bonds, without the consent of the CDA.

ARTICLE III **COVENANTS OF MUNICIPALITY**

- 3.01 Restriction on Use.** The City covenants that the Leased Property shall be used for public purposes. The CDA covenants and agrees that the Leased Property shall be and remain open to and available for public use to the same extent and in the same manner as if the Leased Property were owned by the City. The Parties both agree that, during the term hereof, no portion of the Leased Property shall be sold to, leased to or otherwise used by a private party for an amount which would cause the Bonds to become “private activity bonds” under the provisions of the Internal Revenue Code and the regulations promulgated thereunder.
- 3.02 Public Liability Insurance.** The City, at its expense, shall maintain or cause to be maintained during the Leasehold Term general public liability insurance against all claims for personal injury, death or property damage for which either Party might be liable, occurring upon, in or about the Leased Property or any buildings, facilities, sidewalks, streets and passageways, therein or thereon; in the amount of not less than \$1,000,000 per occurrence and \$1,000,000 in aggregate per year in respect of personal injury and death and property damage, or such other limits as may be mutually agreed upon. The CDA shall be a named insured.
- 3.03 Hazard Insurance.**
- (a) The City, at its expense, shall cause any structures that are part of the Leased Property to be continually insured during the Leasehold Term against damage or destruction by fire, windstorm and any other loss or damage customarily insured in comparable structures in an amount equal to the replacement value of the property.
 - (b) In case of damage, loss or destruction of the Leased Property, or any part thereof, or any lost fixtures or equipment thereof during the Leasehold Term, the proceeds of any insurance which pertains to such premises, fixtures and equipment shall be used and applied by the City as promptly as possible to repair, restore, rebuild or replace the same as nearly as possible to the condition existing prior to such damage, loss or destruction.
 - (c) In consideration of the provisions of this Agreement giving and granting to the City exclusive possession, custody and control of the Leased Property, the City hereby assumes

all risks during the Leasehold Term in connection with any damage, loss or destruction of the Leased Property, or any part thereof, or any fixtures or equipment thereof from any and all causes whatsoever, and, in the event of any such damage, loss or destruction, the City covenants and agrees to repair, restore, rebuild or replace the same as nearly as possible to the condition they were in immediately prior to such damage, loss or destruction either from the proceeds of insurance as hereinabove in this Section 3.03 provided, or, to the extent such proceeds of insurance are insufficient or unavailable therefor, from available appropriations of moneys derived from other sources.

- 3.04 Compliance with Laws and Regulations.** The City agrees that throughout the Leasehold Term it will promptly comply with all laws and ordinances and the orders, rules, regulations and requirements of all federal, state and local governments and agencies and departments thereof which are applicable to the City and the Leased Property, and whether or not the same requires structural repairs or alterations, which may be applicable to the Leased Property, the fixtures or equipment thereof, or the sidewalks, curbs and parking areas adjoining the demised premises, or the use or manner of use of the Leased Property. The City will also observe and comply with the requirements of all policies and arrangements of insurance at any time in force during the Leasehold Term of this Agreement with respect to the Leased Property and the fixtures and equipment thereof.
- 3.05 Alterations and Additions to Leased Property.** The City shall have the right at any time and from time to time during the Leasehold Term, without liability to the CDA, to make such changes, alterations and additions, structural or otherwise, to the Leased Property and any fixtures and equipment thereof, now or hereafter located on the Leased Property, as the City shall deem necessary or desirable in connection with the use of the Leased Property. All such changes, alterations and additions when completed shall be of such a character as not to reduce or otherwise adversely affect the value of the Leased Property or the Rent value thereof. The cost of any such change, alteration or addition shall be promptly paid and discharged so that the Leased Property shall at all times be free of liens for labor and materials supplied to the Leased Property, provided, however, that the City may in good faith contest any lien if adequate security is provided during the pendency of proceedings so that the Leased Property is not in danger of being lost through lien foreclosure or otherwise. All alterations, additions and improvements to the Leased Property shall be and become a part of the realty covering the Leased Property.
- 3.06 Covenants Against Waste.** The City covenants during the term of the Lease not to do or suffer or permit any waste or damage, disfigurement or injury to the Leased Property or any building or improvement now or hereafter on the Leased Property or the fixtures or equipment thereof.
- 3.07 Municipal Budget; Consequences of Non-Appropriation; Non-Substitution.** The City hereby covenants that its staff will include the Rent and Additional Rent to become due hereunder in its annual budget submitted to the Common Council for approval during each year of the Leasehold Term, and further covenants that its staff will request the necessary appropriation from the Common Council and will exhaust all available administrative reviews and appeals in the event that portion of the budget is not approved. The City reasonably believes, expects and intends that funds will be budgeted and appropriated sufficient to make all payments of Rent and

Additional Rent during the term of this Agreement.

If the Common Council in any year does not budget and appropriate the Rent and Additional Rent to become due during the next succeeding year, the City will provide written notice to that effect to the CDA, to the Fiscal Agent and to the Government, no later than 15 calendar days after adoption and approval of that annual budget. This Lease Agreement shall terminate 30 calendar days after notice of any non-appropriation has been given by the City to the CDA (the "Termination Date") unless, prior to such date, the City adopts an amendment to its budget appropriating the Rent and Additional Rent becoming due or otherwise provides for the payment of such Rent and Additional Rent. The City shall, upon such termination, and no later than the Termination Date, peacefully quit, surrender and deliver up to the CDA, its successors or assigns, the Leased Property in good condition, ordinary wear and tear excepted. Upon such termination, in the event any of the Leased Property has become lost, stolen, destroyed, damaged beyond repair or rendered permanently unfit for use for any reason, the City shall repair or replace such Leased Property at the City's sole cost prior to surrender of the Leased Property to the CDA, with said repair or replacement subject to the CDA's reasonable approval.

The City will also, whether or not the Rent and Additional Rent due under this Agreement are budgeted and appropriated, furnish the CDA, the Government and the Fiscal Agent with a copy of its annual budget within 15 calendar days of its adoption.

3.08 Tax Covenant. The Parties covenant for the benefit of the Owners that they will not take any action or omit to take any action with respect to the Bonds, the proceeds thereof, any other funds of the City and the CDA or any facilities financed with the proceeds of the Bonds if such action or omission (i) would cause the interest on the Bonds to lose its excludability from gross income for federal income tax purposes under Section 103 of the Internal Revenue Code and applicable Regulations, or (ii) would cause interest on the Bonds to lose its excludability from alternative minimum taxable income as defined in Section 55(b)(2) of the Internal Revenue Code except to the extent such interest is required to be included in the adjusted current earnings adjustments applicable to corporations under Section 56 of the Internal Revenue Code in calculating corporate alternative minimum taxable income, or (iii) would subject the City or the CDA to any penalties under Section 148 of the Internal Revenue Code. The foregoing covenant shall remain in full force and effect, notwithstanding the payment in full or defeasance of the Bonds, until the date on which all obligations of the City and the CDA in fulfilling the above covenant under the Code have been met.

3.09 Audit. The City will include the CDA's financial statements in its annual audit and will pay all costs associated with doing so.

ARTICLE VI

ASSIGNMENT, SUBLETTING AND MORTGAGING

4.01 Assignment and Subleasing by the City. This Agreement may not be assigned by the City for any reason. However, the Leased Property may be subleased, as a whole or in part, by the City without the necessity of obtaining the consent of the CDA, subject, however, to each of the

following conditions:

- (a) The Leased Property may be subleased, in whole or in part, only to the Library or, in the event the Library does not desire to sublease the Leased Property, to another entity or entities if, in the opinion of nationally recognized municipal bond counsel, such sublease will not cause the Municipality to violate its tax covenant contained herein;
- (b) This Lease, and the obligations of the City hereunder, shall at all times during the Leasehold Term remain obligations of the City, except that the obligations contained in Sections 2.07, 2.08, 3.01 and 3.05 may be transferred to the Library pursuant to a sublease agreement between the City and the Library;
- (c) The City shall furnish or cause to be furnished to the CDA a copy of any sublease agreement;
- (d) All Rent payments by the sublessee under the sublease shall be paid directly to the CDA to be applied as Rent, but such sublease shall not relieve the City from its liability to pay the CDA such Rent, as set forth herein, if the sublessee fails to make any such Rent payment(s);
- (e) The Mortgage permits such sublease; and
- (f) The Government consents to such sublease.

Except pursuant to the Mortgage or as otherwise permitted herein, so long as the Bonds are outstanding, neither the City nor the CDA shall mortgage, assign or pledge its interests in the Leased Property or any Rent payable with respect thereto.

4.02 Priority of Lease. No sublessee or assignee of the Leased Property shall mortgage, assign or pledge its interest in the Leased Property or any Rent payable with respect thereto unless such mortgage, assignment or pledge is subordinate to this Agreement. Any sublease of the Leased Property by a sublessee shall comply with all requirements of Section 4.01 above for a sublease of the Leased Property by the City.

4.03 Mortgage. The City acknowledges that the CDA has entered into the Mortgage as a long-term mortgage on the Leased Property for as long as any of the Bonds remain outstanding and covenants that it will not take any action that would cause the CDA to breach the terms of the Mortgage or the Agreement, provided, however, that notwithstanding the foregoing or any provisions of the Mortgage, payment of all Rent and Additional Rent herein is and remains expressly conditioned upon annual appropriation by the Common Council and failure of the Common Council to appropriate any Rent or Additional Rent shall not constitute a breach of this Section 4.03.

ARTICLE V

CONDITIONS OF LEASE

5.01 Merger of Interest. It is mutually agreed by the Parties that so long as the Bonds are outstanding, the leasehold interest and estate created by this Agreement shall not be merged or deemed to be merged with any reversionary interest and estate of the City in the Leased Property.

- 5.02 Right to Inspect.** The City covenants and agrees during the Leasehold Term to permit the CDA and the authorized agents and representatives of the CDA or the owners of the Bonds to enter the Leased Property at all times during usual business hours for the purpose of inspecting the same.
- 5.03 Character of Lease.** It is mutually agreed that the Lease granted under this Agreement is an absolutely “net” lease and notwithstanding any language herein to the contrary, it is intended and the City expressly covenants and agrees that all Rent and other payments herein required to be made by the City to the CDA shall be made without notice or demand and without set-off, counterclaim, abatement, suspension, deduction or defense, and shall be net payments to the CDA, meaning that the CDA is not and shall not be required to expend any money or do any acts or take any steps affecting or with respect to the maintenance, preservation, repair, restoration, reconstruction, insuring or protection of the Property or any part thereof, all such obligations being the responsibility of the City.
- 5.04 Condition of Premises.** The City, prior to the occupancy thereof, and at all times thereafter, shall fully familiarize itself with the physical condition of the Project Property and any improvements, fixtures and equipment thereof. The CDA makes no representations whatever in connection with the condition of the Project Property or the improvements, fixtures or equipment thereof, and the CDA shall not be liable for any latent or patent defects therein. The Project Property is leased to the City “As Is” in all respects.
- 5.05 Consent to Suit.** The City hereby consents and agrees to the institution of any and all actions, including mandamus, against the City or any of its officers which may arise out of this Agreement and, to the extent permitted by law, the City waives resort prior to the bringing of any such action by the CDA, as lessor hereunder, or its assignees to any administrative claim procedure provided in the Wisconsin Statutes.
- 5.06 Transfer of Title to the City - Conditions.** Upon full and final payment of all Bonds (or if all Bonds shall, prior to maturity or redemption date thereof, have been discharged within the meaning of the Resolution) and of all amounts due under this Lease Agreement,
- a) This Agreement shall terminate and neither the City nor the CDA nor any Owner of the Bonds shall thereafter have any rights hereunder, saving and excepting those that shall have theretofore vested; and
 - b) Title to the Leased Property shall, without any further payment, be transferred to the City, and the CDA shall execute any document of conveyance reasonably requested by the City to evidence such transfer.

ARTICLE VI

MISCELLANEOUS

- 6.01 Amendments.** No modification, alteration or amendment to this Agreement shall be binding upon either party hereto until such modification, alteration or amendment is reduced to writing and executed by both parties and by the Government hereto.

- 6.02 Successors.** Except as limited or conditioned by the express provisions hereof, the provisions of this Agreement shall inure to the benefit of and be binding upon the successors and assigns of the Parties hereto.
- 6.03 Governing Law.** The laws of the State of Wisconsin shall govern this Agreement.
- 6.04 Captions.** The captions or headings in this Agreement are for convenience only and in no way define, limit or describe the scope or intent of any of the provisions of this Agreement.
- 6.05 Counterparts.** This Agreement may be signed in any number of counterparts with the same effect as if the signatures thereto and hereto were on the same instrument.
- 6.06 Notices.** All notices, certificates or other communications hereunder shall be sufficiently given and shall be deemed given when hand delivered or when mailed by certified or registered mail, return receipt requested, postage prepaid, addressed as follows:

If to the City:

City Administrator
City of Baraboo
101 South Boulevard
Baraboo, WI 53913

With Copies to:

City Attorney
City of Baraboo
101 South Boulevard
Baraboo, WI 53913

Library Director
Baraboo Public Library
124 4th Street
Baraboo, WI 53913

If to the CDA/Fiscal Agent:

Executive Director
Community Development Authority of the City of Baraboo
101 South Boulevard
Baraboo, WI 53913

If to the Government:

Rural Development, United States Department of Agriculture
5417 Clem's Way
Stevens Point, WI 54482

Any party may by like notice at any time, and from time to time, designate a different address to which notices shall be sent. Notices given in accordance with these provisions shall be deemed received when mailed.

- 6.07 Severability.** If any provisions of this Agreement shall be held or deemed to be or shall, in fact, be inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions or in all jurisdictions, or in all cases because it conflicts with any other provisions or provisions hereof or any constitution or statute or rule of public policy, or for any other reason, such circumstance shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance, or of rendering any other provision or provisions herein contained invalid, inoperative, or unenforceable to any extent whatever. The

invalidity of any one or more phrases, sentences, clauses or Sections in this Agreement contained, shall not affect the remaining portions of this Agreement, or any part thereof.

- 6.08 No Waivers.** Failure of either Party to exercise its rights in connection with any breach or violation of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition for any subsequent breach of the same or any other term, covenant or condition herein contained. The subsequent acceptance of rent hereunder by the CDA shall not be deemed to be a waiver of any preceding breach by the Municipality of any term, covenant or condition of this Agreement, other than the failure of the Municipality to pay the particular Rent so accepted, regardless of the CDA's knowledge of such preceding breach at the time of acceptance of such rent.
- 6.09 Recording.** Either party hereto may record this Lease Agreement, or a memorandum or short form hereof, executed by both of such parties, in the office of the Register of Deeds for Sauk County, Wisconsin.
- 6.10 No Personal Liability.** Under no circumstances shall any officer, elected official or employee of the City or the CDA have any personal liability arising out of this Agreement, nor shall any party seek or claim any such personal liability.
- 6.11 Beneficiaries of Agreement.** This Agreement has been entered into by the City and the CDA for the benefit of the City, the CDA and the Owners of the Bonds, and is not revocable by either Party prior to the payment in full of the Bonds. This Agreement shall be binding upon and inure to the benefit of both Parties and shall constitute a third party beneficiary contract for the benefit of the Owners of the Bonds. Nothing in this Agreement expressed or implied is intended or shall be construed to give any person other than the City, the CDA and the Owners of the Bonds, any legal or equitable right, remedy or claim under or in respect to this Agreement or any covenants, conditions or provisions therein or herein contained; all such covenants are for the sole and exclusive benefit of the City, the CDA and the Owners of the Bonds.

IN WITNESS WHEREOF, the City of Baraboo, Wisconsin, has caused this Agreement to be executed by its City Administrator and City Clerk and its seal affixed, and the Community Development Authority of the City of Baraboo, Wisconsin, has caused this Lease Agreement to be executed by its Executive Director on the date so indicated below.

(Signature lines intentionally omitted on draft)

EXHIBIT A

DESCRIPTION OF THE PROJECT PROPERTY

SUBLEASE AGREEMENT
between the
CITY OF BARABOO, WISCONSIN
and the
CARNEGIE-SCHADDE MEMORIAL PUBLIC LIBRARY OF THE CITY OF BARABOO

THIS SUBLEASE AGREEMENT is made and entered into by and between the City of Baraboo, a Wisconsin municipal corporation, and the Carnegie-Schadde Memorial Public Library Board of Trustees of the City of Baraboo, a Wisconsin public library formed pursuant to and governed by Chapter 43 of the Wisconsin state statutes.

WITNESSETH:

WHEREAS, the CDA has acquired and is currently in possession of the real estate described in Exhibit A hereto; and

WHEREAS, the CDA is carrying out a program of community redevelopment on the Project Property, consisting of financing the acquisition of the Project Property and the construction of and renovations to the Library through the issuance of \$_____ in Bonds; and

WHEREAS, pursuant to the provisions of §§66.1335 and 66.1333(9), Wis. Stats., the CDA has the power to lease real property and personal property in its possession to a public body for use in accordance with a redevelopment plan; and

WHEREAS, the City leased the Project Property and all buildings and fixtures thereon and other improvements thereto from the CDA; and

WHEREAS, §43.58, Wis. Stats., provides that the Library Board shall have exclusive charge, control and custody of all lands, buildings, money or other property devised, bequeathed, given or granted to, or otherwise acquired or leased by, the City for library purposes; and

WHEREAS, pursuant to §43.58, Wis. Stat., and §4.01(a) of the City/CDA Agreement, attached hereto as Exhibit B, the City is authorized to sublease the Project Property and all buildings and fixtures thereon and other improvements thereto to the Library and, as part of the Sublease, the City may transfer certain obligations contained in the City/CDA Agreement from the City to the Library Board; and

WHEREAS, on _____, the City's Common Council passed Resolution Number _____ authorizing the Municipality's Representatives to execute this Agreement, and on _____, the Library Board passed Resolution Number _____ authorizing the Library's Representative to execute this Agreement.

NOW, THEREFORE, for the mutual consideration contained herein, the City and the Library Board agree as follows.

ARTICLE I
DEFINITIONS

1.01 Definitions. The following words and terms shall have the following meanings in this Sublease unless the text expressly or by necessary implication requires otherwise:

- a. **"Agreement"** or **"Sublease"** means this Sublease Agreement between the Library Board and the City.
- b. **"Bonds"** means the Community Development Lease Revenue Refunding Bonds, dated _____, issued by the CDA in the principal amount of \$_____ to provide financing for the acquisition of the Project Property and the Project.
- c. **"CDA"** means the Community Development Authority of the City of Baraboo.
- d. **"City"** means the City of Baraboo, Wisconsin.
- e. **"City/CDA Lease Agreement"** means the Lease Agreement between the CDA and the City, effective _____ and attached hereto as Exhibit B.
- f. **"Commencement Date"** means the date of commencement of the Leasehold Term as provided in Section 2.01 hereof.
- g. **"Leased Property"** means the Project Property and all improvements and fixtures thereto.
- h. **"Leasehold Term"** means the term of this Agreement as provided in Section 2.01 hereof.
- i. **"Library"** means the Carnegie-Schadde Memorial Public Library of the City of Baraboo.
- j. **"Library Board"** means the Library Board of Trustees for the Carnegie-Schadde Memorial Public Library of the City of Baraboo.
- k. **"Library Representative"** means the Library Director or such other employee or officer of the Library appointed by the Library Board to act on behalf of the Library under this Agreement.
- l. **"Municipality Representative"** means the Mayor, City Administrator or such other officer of the City appointed by the City Council to act on behalf of the City under this Agreement.
- m. **"Parties"** jointly means the City and the Library.
- n. **"Party"** means either the City or the Library.
- o. **"Project"** means a program of community redevelopment to be carried out by the CDA on the Project Property, consisting of financing or refinancing the acquisition of property and the construction of and renovations to the Library and Leased/Project Property.
- p. **"Project Property"** means the real estate including all improvements thereto described in Exhibit A hereto.
- q. **"Rent"** means the rent to be paid by the City to the CDA pursuant to Section 3.2(a) of the CDA/City Lease Agreement.
- r. **"Resolution"** means the resolution authorizing the issuance of the Bonds adopted by the CDA on _____.

ARTICLE II

TERM AND RENT

- 2.01** **Term.** This Agreement shall be effective on the date of full execution by the Parties and shall expire on the final maturity date of the Bonds, unless the Parties shall sooner terminate this Agreement by mutual written agreement.
- 2.02** **Rent.** During the Leasehold Term, the Library Board agrees to pay to the City rent payments in the amount of \$_____ semiannually two business days prior to March 1 and two business days prior to September 1 of each year commencing two business days prior to September 1, _____.
- 2.03** **Repairs and Maintenance.** The Library Board covenants and agrees throughout the Leasehold Term to maintain the Leased Property and keep the same in as good order and condition as the same are in upon the effective date of this Agreement.
- 2.04** **Alterations and Additions to Leased Property.** The Library Board shall have the right at any time and from time to time during the Leasehold Term, without liability to the City, to make such changes, alterations and additions, structural or otherwise, to the Leased Property and any fixtures and equipment thereof, now or hereafter located on the Leased Property, as the Library Board shall deem necessary or desirable in connection with the use of the Leased Property. All such changes, alterations and additions when completed shall be of such a character as not to reduce or otherwise adversely affect the value of the Leased Property or the Rent value thereof. The cost of any such change, alteration or addition shall be promptly paid and discharged so that the Leased Property shall at all times be free of liens for labor and materials supplied to the Leased Property, provided, however, that the Library Board may in good faith contest any lien if adequate security is provided during the pendency of proceedings so that the Leased Property is not in danger of being lost through lien foreclosure or otherwise. All alterations, additions and improvements to the Leased Property shall be and become a part of the realty covering the Leased Property.
- 2.05** **Utilities.** The Library Board agrees to pay or cause to be paid all charges for gas, electricity, light, heat and power, telephone or other communication service, and any other service used, rendered or supplied upon or in connection with the Leased Property during the Leasehold Term and to protect the City and save it harmless against any liability or damages on such account. The Library Board shall also procure any and all necessary permits, licenses, easements, or other authorizations thereafter required for the lawful and proper installation and maintenance upon the Leased Property of wires, pipes, conduits, tubes and other equipment and appliances for use in supplying any such services to and upon the Leased Property.

ARTICLE III

COVENANTS OF LIBRARY

- 3.01** **Restriction on Use.** The Library Board covenants that the Leased Property shall be used for public purposes, and that the use shall be in full compliance with the requirements placed on public

libraries in Chapter 43 of the Wisconsin State Statutes. The Parties both agree that, during the term of this Agreement, no portion of the Leased Property shall be sold to, leased to or otherwise used by a private party for an amount which would cause the Bonds to become “private activity bonds” under the provisions of the Internal Revenue Code and the regulations promulgated thereunder.

- 3.02 Claims.** The Library Representative shall notify the City Clerk and City Attorney immediately of any and all claims or anticipated claims for personal injury, death or property damage for which either Party might be liable, occurring upon, in or about the Leased Property or any buildings, facilities, sidewalks, streets and passageways, therein or thereon.
- 3.03 Compliance with Laws and Regulations.** The Library Board agrees that throughout the Leasehold Term it will promptly comply with all laws and ordinances and the orders, rules, regulations and requirements of all federal, state and local governments and agencies and departments thereof which are applicable to the Library and the Leased Property, and whether or not the same requires structural repairs or alterations, which may be applicable to the Leased Property, the fixtures or equipment thereof, or the sidewalks, curbs and parking areas adjoining the demised premises, or the use or manner of use of the Leased Property. The Library Board will also observe and comply with the requirements of all policies and arrangements of insurance at any time in force during the Leasehold Term of this Agreement with respect to the Leased Property and the fixtures and equipment thereof.
- 3.05 Covenants against Waste.** The Library Board covenants during the term of the Agreement not to do or suffer or permit any waste or damage, disfigurement or injury to the Leased Property or any building or improvement now or hereafter on the Leased Property or the fixtures or equipment thereof.

ARTICLE VI

ASSIGNMENT, SUBLETTING AND MORTGAGING

- 4.01 Assignment and Subleasing by the Municipality.** This Agreement may not be assigned or subleased by the Library Board for any reason without prior written authorization and consent of the City.

ARTICLE V

CONDITIONS OF LEASE

- 5.01 Right to Inspect.** The Library Board covenants and agrees during the term of this Agreement to permit the City and/or the CDA and the authorized agents and representatives of the City and/or CDA and/or the owners of the Bonds to enter the Leased Property at all times during usual business hours for the purpose of inspecting the same.
- 5.02 Character of Lease.** It is mutually agreed that this Sublease is an absolutely “net” lease and notwithstanding any language herein to the contrary, it is intended and the Library expressly covenants and agrees that all Rent and other payments herein required to be made by the Library to the City shall be made without notice or demand and without set-off, counterclaim, abatement,

suspension, deduction or defense, and shall be net payments to the City, meaning that the City is not and shall not be required to expend any money or do any acts or take any steps affecting or with respect to the maintenance, preservation, repair, restoration, reconstruction, insuring or protection of the Property or any part thereof, all such obligations being the responsibility of the Library Board.

- 5.04 Condition of Premises.** The Library Board, prior to the occupancy of the Project Property, and at all times thereafter, shall fully familiarize itself with the physical condition of the Project Property and any improvements, fixtures and equipment thereof. The City makes no representations whatever in connection with the condition of the Project Property or the improvements, fixtures or equipment thereof, and the City shall not be liable for any latent or patent defects therein. The Project Property is leased to the Library Board "As Is" in all respects.

ARTICLE VI

MISCELLANEOUS

- 6.01 Amendments.** No modification, alteration or amendment to this Agreement shall be binding upon either Party hereto until such modification, alteration or amendment is reduced to writing and executed by both Parties.
- 6.02 Successors.** Except as limited or conditioned by the express provisions hereof, the provisions of this Agreement shall inure to the benefit of and be binding upon the successors and assigns of the Parties hereto.
- 6.03 Governing Law.** The laws of the State of Wisconsin shall govern this Agreement.
- 6.04 Captions.** The captions or headings in this Agreement are for convenience only and in no way define, limit or describe the scope or intent of any of the provisions of this Agreement.
- 6.05 Counterparts.** This Agreement may be signed in any number of counterparts with the same effect as if the signatures thereto and hereto were on the same instrument.
- 6.06 Notices.** All notices, certificates or other communications hereunder shall be sufficiently given and shall be deemed given when hand delivered or when mailed by certified or registered mail, return receipt requested, postage prepaid, addressed as follows:

If to the City:

City Administrator
City of Baraboo
101 South Boulevard
Baraboo, WI 53913

With a Copy to:

City Attorney
City of Baraboo
101 South Boulevard
Baraboo, WI 53913

If to the Library:

Library Director
 Baraboo Public Library
 124 4th Street
 Baraboo, WI 53913

Any party may by like notice at any time, and from time to time, designate a different address to which notices shall be sent. Notices given in accordance with these provisions shall be deemed received when mailed.

- 6.07 Severability.** If any provisions of this Agreement shall be held or deemed to be or shall, in fact, be inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions or in all jurisdictions, or in all cases because it conflicts with any other provisions or provisions hereof or any constitution or statute or rule of public policy, or for any other reason, such circumstance shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance, or of rendering any other provision or provisions herein contained invalid, inoperative, or unenforceable to any extent whatever. The invalidity of any one or more phrases, sentences, clauses or Sections in this Agreement contained, shall not affect the remaining portions of this Agreement, or any part thereof.
- 6.08 No Waivers.** Failure of either Party to exercise its rights in connection with any breach or violation of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition for any subsequent breach of the same or any other term, covenant or condition herein contained. The subsequent acceptance of rent hereunder by the City shall not be deemed to be a waiver of any preceding breach by the Library of any term, covenant or condition of this Agreement, other than the failure of the Library to pay the particular Rent so accepted, regardless of the CDA's knowledge of such preceding breach at the time of acceptance of such rent.
- 6.09 Recording.** Either Party hereto may record this Agreement, or a memorandum or short form hereof, executed by both of such parties, in the office of the Register of Deeds for Sauk County, Wisconsin.
- 6.10 No Personal Liability.** Under no circumstances shall any officer, elected official or employee of the City or the Library Board have any personal liability arising out of this Agreement, nor shall any party seek or claim any such personal liability.

IN WITNESS WHEREOF, the Library Representative and the Municipality Representative, as authorized by the Library Board and Common Council, respective, have caused this Agreement to be executed on the date(s) so indicated below.

(Signature lines intentionally omitted on draft)

EXHIBIT A

DESCRIPTION OF THE PROJECT PROPERTY

NBR – 7

RESOLUTION NO. 2020-

Dated: July 14, 2020

The City of Baraboo, Wisconsin

Background

Staff has reviewed the financial projections for Tax Increment Districts (TIDs) 7 and 8 and at this time, based upon the economic growth within TID 7 and 8, it is staff's opinion that these TIDs will not be able to fulfil their debt obligations by the end of the current life. State statute allows TIDs to be extended for additional years based upon a review by the Joint Review Board. In order for the Joint Review Board to consider the extension, the Common Council is required to formally request the Board extend the life of the TIDs as long as statutorily allowed by §66.1105(7)(am), Wis. Stats.

Note: (☒ one) [☒ Not Required] [☐ Budgeted Expenditure] [☐ Not Budgeted]
Comments

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the Common Council hereby requests the Joint Review Board extend the life of Tax Increment Districts 7 and 8 as long as statutorily permitted by §66.1105(7)(am), Wis. Stats.

Offered by: Finance and Personnel Committee

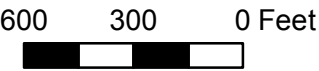
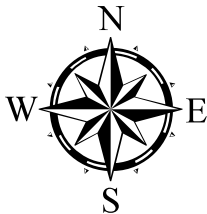
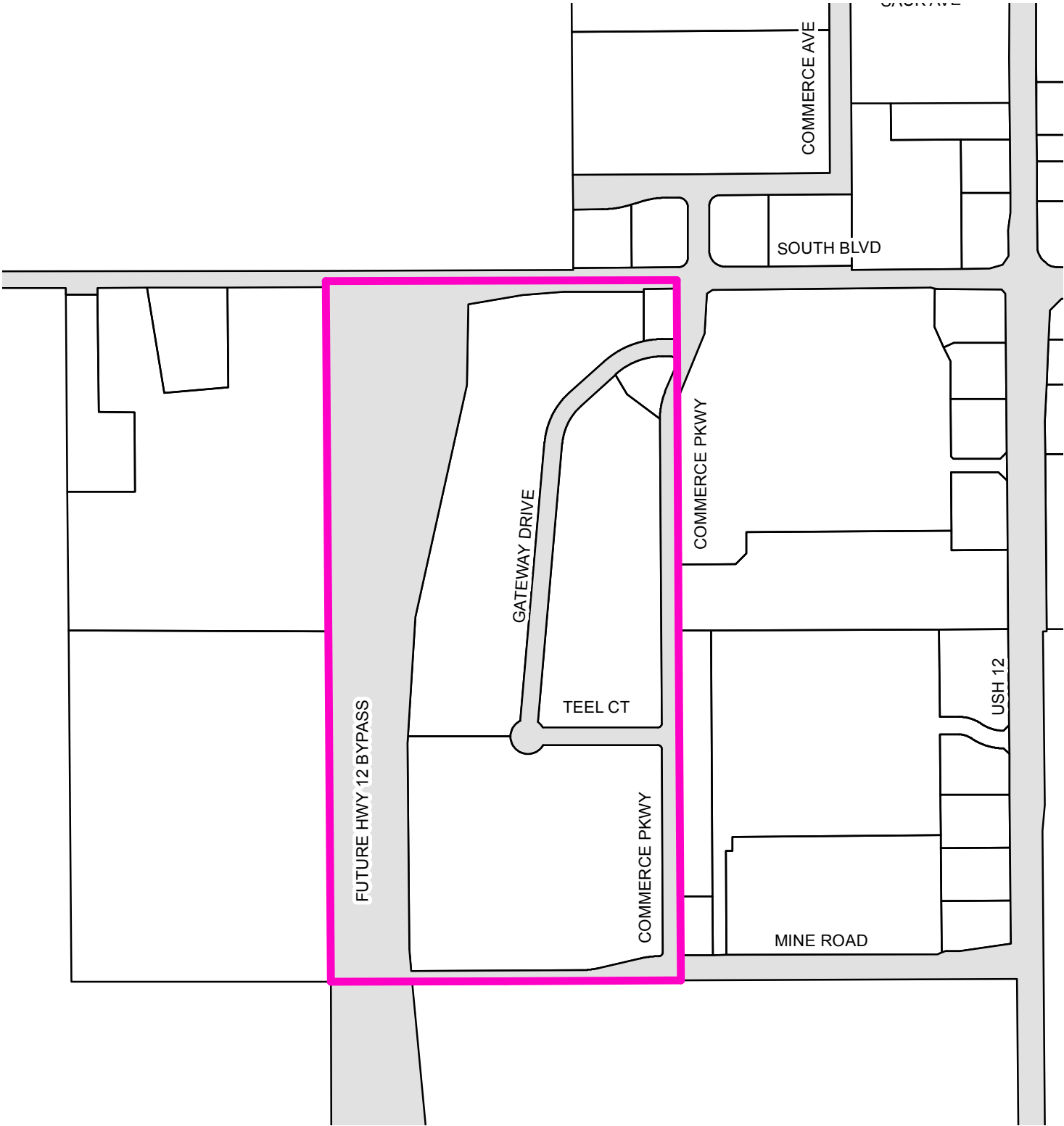
Approved: _____

Motion:

Second:

Attest: _____

TID 7

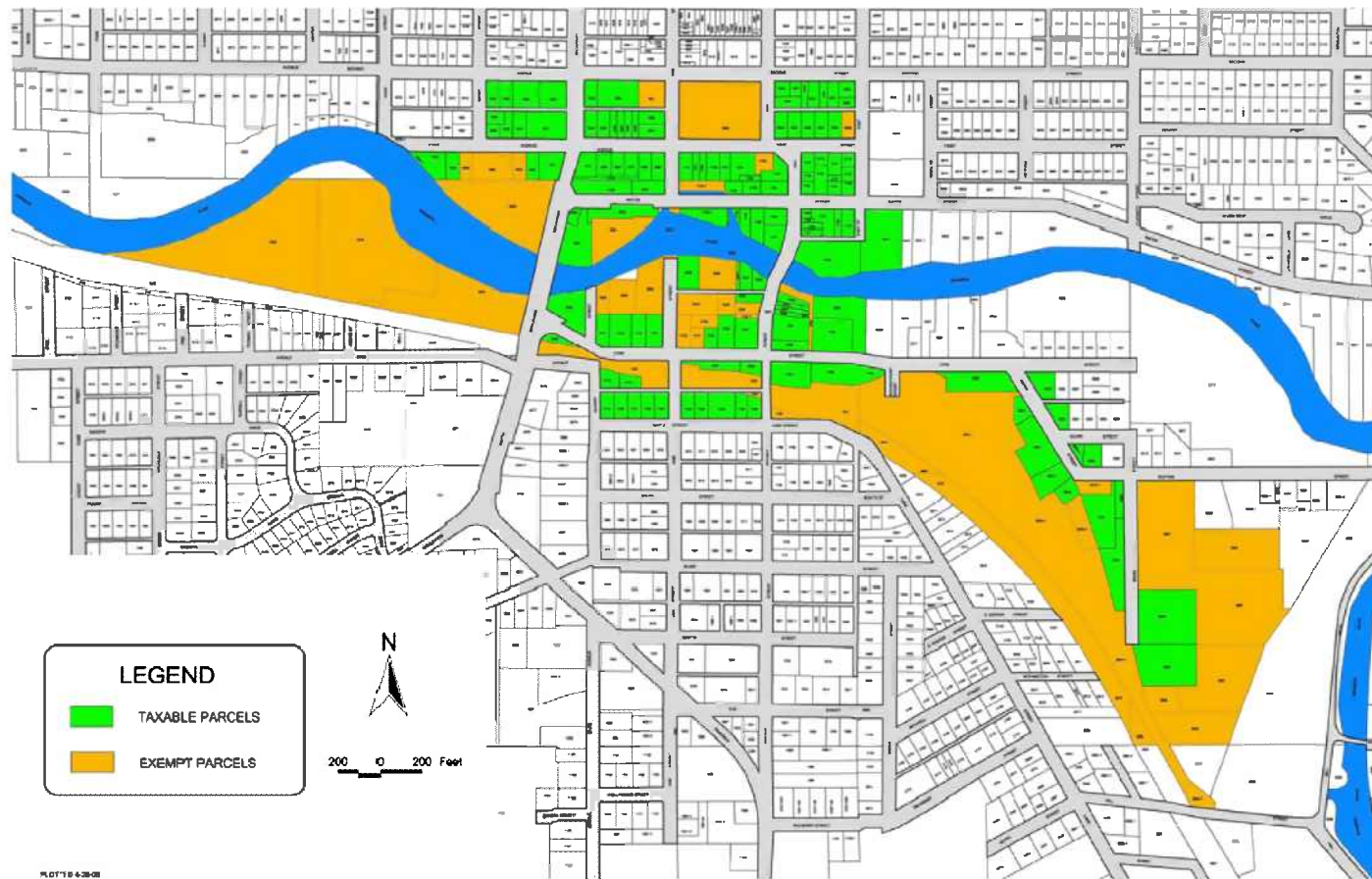


MAP DATE 6-16-14

14

MAP OF PROPOSED DISTRICT BOUNDARY

PROPOSED TID 8



Tax Incremental District (TID) – Extension Types

69 of 86

	Standard	Technical College	Affordable Housing
Purpose	<ul style="list-style-type: none"> Allows additional time to pay incurred project costs Extension does not change the expenditure period 	<ul style="list-style-type: none"> Allows additional time to pay incurred project costs for TIDs affected by 2013 Act 145 Extension does not change the expenditure period 	<p>Allows use of a final increment for affordable housing:</p> <ul style="list-style-type: none"> At least 75% of the final increment must benefit affordable housing* in the municipality; remaining portion must be used to improve housing in the municipality Resolution must specify how the municipality will improve housing stock
Number of additional years allowed	<p>4 years (municipal resolution adopted 10/1/95 - 9/30/04)</p> <ul style="list-style-type: none"> Blight Rehabilitation/Conservation <p>3 years (municipal resolution adopted after 10/1/04)</p> <ul style="list-style-type: none"> Blight Rehabilitation/Conservation Industrial Mixed-use <p>(municipal resolution adopted after 11/29/17)</p> <ul style="list-style-type: none"> Environmental Remediation 	3 years	1 year
Availability	TIDs listed above created under 66.1105, Wis. Stats.	Any TID created under 66.1105, Wis. Stats. with a municipal resolution before 10/1/14	Any TID created under 66.1105, Wis. Stats.
Exclusions	<ul style="list-style-type: none"> TID with municipal resolution adopted before 10/1/95 Industrial TID with municipal resolution adopted 10/1/95 - 9/30/04 Town TID created under 60.85, Wis. Stats. Environmental Remediation TID created under 66.1106 Wis. Stats. on or before 11/29/17 Any donor Industrial or Mixed-use TID with municipal resolution adopted after 10/1/04 	<ul style="list-style-type: none"> TID with municipal resolution adopted after 9/30/14 under 66.1105, Wis. Stats. Town TID created under 60.85, Wis. Stats. Environmental Remediation TID 	<ul style="list-style-type: none"> Town TID created under 60.85, Wis. Stats. Environmental Remediation TID with municipal resolution adopted on or before 11/29/17 under 66.1106, Wis. Stats.
Required resolution**	Joint Review Board	Joint Review Board	Municipal
Information for resolution approval	<ul style="list-style-type: none"> Documents show the TID cannot repay project costs within its maximum life If an independent audit is provided, the JRB must approve the extension 	<ul style="list-style-type: none"> Documents show the TID increments were negatively impacted by 2013 Act 145 If an independent audit is provided, the JRB must approve the extension 	Documents show the TID has paid all its project costs
Law reference	66.1105(7)(am)1, 2, 3	66.1105(7)(am)4	66.1105(6)(g)

* Affordable housing means housing that costs no more than 30 percent of the household's gross monthly income

**Email a scanned copy of the adopted resolution to tif@wisconsin.gov. Contact us with comments or questions: tif@wisconsin.gov

City of Baraboo
TIF #8
TIF Extension Projection
Annual Debt Service

Year	Debt Service	Projected Increment	Annual Operating Gain/(Loss)	Fund Balance
2019				(481,365)
2020	268,198	10,458	(257,740)	(739,105)
2021	298,620	10,563	(288,057)	(1,027,162)
2022	303,011	10,668	(292,343)	(1,319,505)
2023	317,213	10,775	(306,438)	(1,625,943)
2024	305,362	10,883	(294,479)	(1,920,423)
2025	292,381	10,991	(281,390)	(2,201,812)
2026	284,834	11,101	(273,733)	(2,475,545)
2027	55,305	11,212	(44,093)	(2,519,637)
2028	61,830	11,325	(50,505)	(2,570,143)

Assumptions

Does not include subsidy from TIF #6

1% growth in annual increment

Fund Balance not recovered becomes City Responsibility

City is responsible for any annual debt service shortfall

City of Baraboo
TIF #7
TIF Extension Projection
With TIF Extensions

Year	Debt Service	Projected Increment	Annual Operating Gain/(Loss)	Fund Balance
2019				(481,365)
2020	268,198	10,458	(257,740)	(739,105)
2021	298,620	10,563	(288,057)	(1,027,162)
2022	303,011	10,668	(292,343)	(1,319,505)
2023	317,213	10,775	(306,438)	(1,625,943)
2024	305,362	10,883	(294,479)	(1,920,423)
2025	292,381	10,991	(281,390)	(2,201,812)
2026	284,834	11,101	(273,733)	(2,475,545)
2027	55,305	11,212	(44,093)	(2,519,637)
2028	61,830	11,325	(50,505)	(2,570,143)
2029	-	11,438	11,438	(2,558,705)
2030	-	11,552	11,552	(2,547,153)
2031	-	11,668	11,668	(2,535,485)
2032	-	11,784	11,784	(2,523,701)
2033		11,902	11,902	(2,511,799)
2034		12,021	12,021	(2,499,778)

Assumptions

Does not include subsidy from TIF #6

1% growth in annual increment

Fund Balance not recovered becomes City Responsibility

City is responsible for any annual debt service shortfall

NBR – 3

RESOLUTION NO. 2020-

Dated: July 14, 2020

The City of Baraboo, Wisconsin

Background

Under the Coronavirus Aid, Relief and Economic Security (CARES) Act, the Wisconsin Elections Commission (WEC) was awarded funds to help “prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 Federal election cycle.” The WEC produced a plan to distribute a majority of these funds to municipalities through the WEC CARES Subgrant program to help them prepare for the remainder of the 2020 election year.

The Elections Commission authorized a \$4.1 million WEC CARES subgrant program for municipalities to offset pandemic-related elections costs.

The WEC has determined that municipalities will receive a base amount of \$200 plus an additional \$1.10 per registered voter. This subgrant will provide the City of Baraboo with \$7,433.60 to be used towards the following pandemic-related expenditures:

- Additional Ballot Supplies, printing, and postage costs
- Additional Cleaning Supplies, cleaning services, and protective equipment
- Additional Staffing for processing of higher levels of absentee ballot requests.
- Additional Mailings for Public Communication
- Acquisition of Additional Equipment

The WEC CARES Subgrant Agreement and Certification is attached to this resolution.

Note: (✓one) [X] Not Required [] Budgeted Expenditure [] Not Budgeted
Comments

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the City Administrator and City Clerk be authorized to sign the Wisconsin Elections Commission (WEC) CARES Subgrant Agreement and Certification.

Offered by: Finance and Personnel Committee **Approved:** _____

Motion:

Second:

Attest: _____



Wisconsin Elections Commission

212 East Washington Avenue | Third Floor | P.O. Box 7984 | Madison, WI 53707-7984
(608) 266-8005 | elections@wi.gov | elections.wi.gov

2020 HAVA CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY (CARES) SUBGRANT PROGRAM

WEC CARES SUBGRANT AGREEMENT, TERMS AND CERTIFICATION

The purpose of this agreement is to certify that my jurisdiction will use the CARES Subgrant funds solely for costs incurred due to the pandemic affecting the 2020 federal elections and in accordance with the Code of Federal Regulations (CFR) Title 2, and the Wisconsin Election Commission's (the Commission's) documentation retention and reporting requirements.

I. ALLOWABLE USES

Purpose and Use of Funds. The CARES Act makes clear that grant funds are for ADDITIONAL costs associated with the national emergency related to coronavirus and are to be spent *"to prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 Federal election cycle."* Additional costs are those incurred outside of the jurisdiction's budgeted costs for the 2020 federal elections or those costs that are solely incurred due to the pandemic. For the purpose of this subgrant, those allowable uses span the period **January 20, 2020 through November 30, 2020** and include the seven following categories:

1. **ADDITIONAL BALLOT SUPPLIES, PRINTING, AND POSTAGE COSTS** for higher levels of absentee or vote by mail processes, including printers, scanners, and envelope openers costing less than \$5000 per unit.
2. **ADDITIONAL CLEANING SUPPLIES, CLEANING SERVICES AND PROTECTIVE EQUIPMENT** including additional disinfectants, wipes, paper towels, deep cleaning services for polling places pre- and post-election, masks, gloves, gowns, face shields, plexiglass, thermometers and other equipment for staff and poll workers' virus protection for in-person absentee voting sites, election day polling places and absentee central-count locations.
3. **ADDITIONAL STAFFING FOR PROCESSING** of higher levels of absentee ballot requests and absentee ballot tabulation, as expanded hours, overtime, Hazard Pay and associated benefits costs for election staff and poll workers or unbudgeted temporary election staff or poll workers and for additional staffing for cleaning polling locations and creating other protective measures.
4. **ADDITIONAL MAILINGS FOR PUBLIC COMMUNICATION** of changes in registration, absentee ballot request options, or voting procedures, including information on coronavirus precautions being implemented during the voting process.

Wisconsin Elections Commissioners

Ann S. Jacobs, chair | Marge Bostelmann | Julie M. Glancey | Dean Knudson | Robert Spindell | Mark L. Thomsen

Administrator
Meagan Wolfe

5. ADDITIONAL ABSENTEE DROP-BOXES, installation, and security.
6. ADDITIONAL SPACE LEASING for new polling places when existing sites are closed or relocated due to the pandemic.
7. ACQUISITION OF ADDITIONAL EQUIPMENT necessary to process the higher volume of absentee ballots. This includes new automated letter opening equipment, paper folding machines, high speed or central count tabulators, and mobile IT equipment. (This "Equipment" category defined as costing equal or greater than \$5000 per unit. Equipment costs less than \$5000 should instead be reported under the applicable category above, most likely Additional Ballot Supplies. Additional reporting and documentation are required for allowable equipment purchases as outlined in the below referenced CFR sections.)
Per the Code of Federal Regulations, Title 2 (2 CFR) §200.33:
"Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000. See also §§200.12 Capital assets, 200.20 Computing devices, 200.48 General purpose equipment, 200.58 Information technology systems, 200.89 Special purpose equipment, and 200.94 Supplies."

II. DOCUMENTATION, AUDIT, AND REPORTING

DOCUMENTATION: The receiving jurisdiction must maintain all documentation of purchases made using subgrant funds provided by this subgrant until December 31, 2024. Documentation includes receipts, invoices, payroll reports, etc. and notations to document that claimed expenditures are due to the pandemic.

A standard inventory list of all items purchased using subgrant funds must be created and maintained by the jurisdiction for purposes of any state or federal audit. Such original purchasing documentation and inventory lists shall be retained by the receiving jurisdiction until the WEC authorizes destruction of said records.

AUDIT: All subgrant funds are subject to audit by the Commission and/or the federal government to ensure funds have been spent appropriately and in accordance with all applicable state and federal laws.

Pursuant to Wis. Stat. § 5.05(11), if the federal government objects to the use of any funds provided to a municipality under the subgrant, the municipality shall repay the amount of the subgrant to the Commission.

REPORTING: September 15, 2020 and December 1, 2020. A Check-In is due September 15, 2020 that covers the period of January 20, 2020 – September 1, 2020. The final report is due December 1, 2020, covering January 20, 2020 – November 30, 2020. By those two deadlines, all receiving jurisdictions must complete and submit to the Commission the WEC CARES Subgrant Expenditures Reporting template for the corresponding period reporting the total pandemic-related election expenditures claimed in the seven categories listed below and detailed above:

Wisconsin Elections Commissioners

Ann S. Jacobs, chair | Marge Bostelmann | Julie M. Glancey | Dean Knudson | Robert Spindell | Mark L. Thomsen

Administrator
Meagan Wolfe

1. Ballots/Ballot Supplies/Printing/Postage
2. Cleaning Supplies & Services / Protective Equipment
3. Additional Staffing
4. Public Communications
5. Absentee Ballot Drop-Boxes
6. Additional Leasing
7. Equipment

III. TIMELINES

- **EXPENDITURE PERIOD:** January 20, 2020 – November 30, 2020. Allowable expenses must have been incurred between January 20, 2020 through November 30, 2020. All bills/invoices do NOT have to be paid by November 30, 2020, but the expenses need to be incurred by that date to qualify under the subgrant.
- **SUBGRANT AGREEMENT RETURN DEADLINE:** September 1, 2020. The Commission will expedite the disbursement of funds as the agreements are received. Commission staff will award subgrants as a \$200 base subgrant plus an additional \$1.10 per registered voter as of June 1, 2020. Subgrant allocation is within the sole discretion of the Commission staff administering the subgrant program. Subgrant funds may be received through electronic transfer to a jurisdiction's shared revenues account (if available) or a physical check may be sent to a jurisdiction's shared revenues location. For questions related to the processing of subgrant checks, please contact the Commission's financial team via the WEC Help Desk at (608) 261-2028 or elections.finance@wi.gov
- **PANDEMIC EXPENDITURE REPORTING DEADLINES:** Check-In September 15, 2020 and Final Report December 1, 2020. The jurisdiction's final report of all sufficiently documented pandemic expenditures in the seven categories listed in Section II of this agreement, is due December 1, 2020. This deadline allows the Commission's financial staff to meet its federal grant reporting deadlines, therefore it is important for jurisdictions to file the final expenditure report on time. The Commission will provide to participating jurisdictions a template report, and the jurisdiction will fill in the seven total expenditure amounts for the seven categories in Section II of this agreement. This is an important deadline. If a report is not received by December 1, 2020, the jurisdiction may be required to return all subgrant funds received. The same report is to be used for the September 15, 2020 Check-In but covering the period of January 20, 2020 – September 1, 2020.
- **RETURN OF UNUSED FUNDS:** December 15, 2020. Jurisdictions must return any unused subgrant funds by December 15, 2020. Also, if a jurisdiction fails to submit a Pandemic Expenditure Report by December 1, 2020, the jurisdiction may be required to return all subgrant funds received.

Wisconsin Elections Commissioners

Ann S. Jacobs, chair | Marge Bostelmann | Julie M. Glancey | Dean Knudson | Robert Spindell | Mark L. Thomsen

Administrator
Meagan Wolfe

IV. CERTIFICATIONS

Federal and State law require jurisdictions receiving subgrants to certify that they will comply with the terms of the subgrant. By signing and returning this agreement, your jurisdiction certifies the following:

- As the receiving jurisdiction, we certify that we will solely use the WEC CARES Subgrant funds for costs incurred due to the pandemic affecting the 2020 federal elections.
- As the receiving jurisdiction, we certify that we do or will have the necessary processes and systems in place to comply with the reporting requirements.
- As the receiving jurisdiction, we will maintain all documentation of purchases made using subgrant funds provided in this subgrant until December 31, 2024.
- As the receiving jurisdiction, we will return any unused funds by December 15, 2020.
- As the receiving jurisdiction, by September 15, 2020 and December 1, 2020 we will submit to the Commission a simple report of the total expenditures in the seven categories detailed above: 1. Ballots/Ballot Supplies/Printing/Postage, 2. Cleaning/PPE, 3. Staffing, 4. Public Communications, 5. Absentee Ballot Drop-Boxes, 6. Space Leasing/Polling Place Relocation, and 7. Equipment.
- As the receiving jurisdiction, we further certify that we will follow all state and federal laws, including adherence to all applicable federal requirements including Office of Management and Budget (OMB) guidance: Title 2 C.F.R. Subtitle A, Chapter II, Part 200-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. § 200) found here: (<https://www.govinfo.gov/app/collection/cfr/2019/>)

V. SIGNATURE

Please enter your name and the date of certification below to certify the above and *return via your official email address to elections.finance@wi.gov.*

Receiving Jurisdiction's Name and County City of Baraboo, Sauk County

Signature _____ Date _____
(Authorized Representative of Jurisdiction)

Wisconsin Elections Commissioners

Ann S. Jacobs, chair | Marge Bostelmann | Julie M. Glancey | Dean Knudson | Robert Spindell | Mark L. Thomsen

—
Administrator
Meagan Wolfe

NBR – 2

RESOLUTION NO. 2020-

Dated: July 14, 2020

The City of Baraboo, Wisconsin

Background

In response to the COVID-19 health crisis and into economic recovery, the Wisconsin Department of Administration launched two initiatives leveraging the Federal Coronavirus Aid, Relief, and Economic Security (CARES) Act funding. One of those initiatives is the Routes to Recovery: Local government Aid Grants.

In May 2020, the City received a notice from the State that a determination was made for the City's Routes to Recovery Grant allocation. The City has been allotted \$195,464 for eligible expenses. Those expenses are for unbudgeted expenditures incurred this year due to the COVID-19 pandemic that have not already been covered through existing State of Wisconsin virus response efforts.

The City has already incurred expenditures related to the COVID-19 pandemic and will continue to incur expenditures until the pandemic is under control. In order to streamline the purchasing process, a blanket approval for COVID-19 related expenditures is being requested.

The Purchasing Policy will be adhered to with respect to competitive bids, purchase orders, departmental approvals and contracts. A waiver of the requirement to bring unbudgeted purchases to Council via the Finance/Personnel Committee is requested, as most purchases related to COVID-19 are deemed unbudgeted.

<i>Note: (✓one)</i>	<i>[X] Not Required</i>	<i>[] Budgeted Expenditure</i>	<i>[] Not Budgeted</i>
<i>Comments</i>			

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the City's Purchasing Policy requirement to bring unbudgeted purchases to Council via the Finance/Personnel Committee is hereby waived through December 31, 2020, for COVID-19 related purchases that meet the other Purchasing Policy requirements and are approved by the City Administrator in consultation with the Finance Department.

Offered by: Finance and Personnel Committee **Approved:** _____

Motion:

Second:

Attest: _____

City of Baraboo
Baraboo Transit Service
Balance Sheets
March 31, 2020 and December 31, 2019

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Assets:		Year to Date	December 31, 2019
Cash	A	\$ (43,640.37)	\$ 5,005.04
Due from Taxi Operator		7,269.22	-
Due from State		-	35,227.55
Total Assets		\$ (36,371.15)	\$ 40,232.59
Liabilities and Fund Equity:			
Liabilities:			
Accounts Payable		-	22,898.33
Due to Taxi Operator		-	-
Due to State		-	-
Def Revenue-Expenditure Grant		-	-
Total Liabilities		\$ -	\$ 22,898.33
Fund Equity:			
Fund Balance		-	(15,824.39)
Assigned - Capital Equipment		17,334.26	17,334.26
Net Revenue (Expenditures)		(53,705.41)	15,824.39
Total Fund Equity		(36,371.15)	17,334.26
Total Liabilities and Fund Equity		\$ (36,371.15)	\$ 40,232.59
		-	-

A Cash is typically negative as this is a reimbursement grant. A reimbursement grant provides funding to grant recipients after expenses have been incurred. The City essentially fronts the cash from the general fund and receives reimbursement from the Wisconsin Department of Transportation during the 3rd quarter, and after year end.

City of Baraboo
Baraboo Transit Service
Income Statement with Comparison to Budget
For The Three Months Ending March 31, 2020

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	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Percentage of Budget</u>
Revenues:				
Operating:				
Taxi Grant - Federal	\$ (120.00)	\$ (120.00)	\$ 211,394.00	(0.06)
Taxi Grant - State	-	-	113,827.00	-
Taxi Fares	41,662.00	41,692.00	271,515.00	15.36
Taxi Agency Fares	-	-	-	-
Total Operating Revenue				
Capital:				
Taxi Capital Grant	-	-	97,967.00	-
Sale of Assets	-	-	6,000.00	-
Sale of Assets - Contra	-	-	-	-
Refund of Prior Years Expense	-	-	-	-
Transfer from General Fund	-	-	5,000.00	-
Fund Balance Applied	-	-	8,594.00	-
Total Capital Revenue				
Total Revenues	<u>41,542.00</u>	<u>41,572.00</u>	<u>714,297.00</u>	5.82
Expenditures:				
Operating:				
Income Continuation				
Publishing	-	-	25.00	-
Repair & Maint Service-Vehicle	-	-	-	-
Special Services	-	-	-	-
Other Contracted Services	94,669.47	94,669.47	592,856.00	15.97
Contra (Package Delivery)	-	-	(150.00)	-
Publications. Training. Dues	-	-	-	-
Operating Supplies	0.35	0.35	5.00	7.00
Other Supplies & Expense	-	-	-	-
Total Operating Expenditures				
Capital:				
Vehicle Purchase	-	-	117,561.00	-
Total Capital Expenditures				
Total Expenditures	<u>94,752.92</u>	<u>95,277.41</u>	<u>714,297.00</u>	13.34
Net Revenues (Expenditures)	<u>\$ (53,210.92)</u>	<u>\$ (53,705.41)</u>	<u>\$ -</u>	

City of Baraboo
Baraboo Transit Service
Balance Sheets
June 30, 2020 and December 31, 2019

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Assets:	Year to Date	December 31, 2019
Cash	\$ 11,466.33	\$ 5,005.04
Due from Taxi Operator	7,269.22	-
Due from State	-	35,227.55
Total Assets	\$ 18,735.55	\$ 40,232.59
Liabilities and Fund Equity:		
Liabilities:		
Accounts Payable	-	22,898.33
Due to Taxi Operator	-	-
Due to State	-	-
Def Revenue-Expenditure Grant	-	-
Total Liabilities	\$ -	\$ 22,898.33
Fund Equity:		
Fund Balance	-	(15,824.39)
Assigned - Capital Equipment	17,334.26	17,334.26
Net Revenue (Expenditures)	1,401.29	15,824.39
Total Fund Equity	18,735.55	17,334.26
Total Liabilities and Fund Equity	\$ 18,735.55	\$ 40,232.59

City of Baraboo
Baraboo Transit Service
Income Statement with Comparison to Budget
For The Six Months Ending June 30, 2020

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	Current Month	Year to Date	Budget	Percentage of Budget
Revenues:				
Operating:				
Taxi Grant - Federal	\$ 93,048.46	\$ 126,373.46	\$ 211,394.00	59.78
Taxi Grant - State	-	-	113,827.00	-
Taxi Fares	-	68,619.50	271,515.00	25.27
Taxi Agency Fares	-	-	-	-
Total Operating Revenue				
Capital:				
Taxi Capital Grant	-	-	97,967.00	-
Sale of Assets	-	-	6,000.00	-
Sale of Assets - Contra	-	-	-	-
Refund of Prior Years Expense	-	-	-	-
Transfer from General Fund	-	-	5,000.00	-
Fund Balance Applied	-	-	8,594.00	-
Total Capital Revenue				
Total Revenues	<u>93,048.46</u>	<u>194,992.96</u>	<u>714,297.00</u>	27.30
Expenditures:				
Operating:				
Income Continuation				
Publishing	-	-	25.00	-
Repair & Maint Service-Vehicle	-	-	-	-
Special Services	-	-	-	-
Other Contracted Services	-	192,706.68	592,856.00	32.50
Contra (Package Delivery)	-	-	(150.00)	-
Publications. Training. Dues	-	-	-	-
Operating Supplies	-	0.35	5.00	7.00
Other Supplies & Expense	-	-	-	-
Total Operating Expenditures				
Capital:				
Vehicle Purchase	-	-	117,561.00	-
Total Capital Expenditures				
Total Expenditures	<u>110.82</u>	<u>193,591.67</u>	<u>714,297.00</u>	27.10
Net Revenues (Expenditures)	<u>\$ 92,937.64</u>	<u>\$ 1,401.29</u>	<u>\$ -</u>	

City of Baraboo
 Airport Fund 630
 Balance Sheets
 June 30, 2020 and December 31, 2019

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Assets:	June 30, 2020	December 31, 2019
Current Assets:		
Cash	\$ 72,115.75	\$ 343.67
Accounts Receivable	3,663.27	2,550.44
Prepaid Expenses	-	6,629.25
Advance to Airport Capital Fd	-	-
Total Current Assets	<u>75,779.02</u>	<u>9,523.36</u>
Total Assets	<u><u>\$ 75,779.02</u></u>	<u><u>\$ 9,523.36</u></u>
Liabilities and Fund Equity:		
Liabilities:		
Accounts Payable	\$ 4,877.66	\$ 835.12
Deferred Revenue	-	1,493.76
Advance from General	-	-
Total Liabilities	<u>4,877.66</u>	<u>2,328.88</u>
Fund Equity:		
Fund Balance	565.23	27,055.78
Non-Spendable Prepaid Expenses	6,629.25	6,629.25
Net Revenues/(Expenditures)	<u>63,706.88</u>	<u>(26,490.55)</u>
Total Fund Equity	<u>70,901.36</u>	<u>7,194.48</u>
Total Liabilities and Fund Equity	<u><u>\$ 75,779.02</u></u>	<u><u>\$ 9,523.36</u></u>

City of Baraboo
Airport Fund 630
Income Statement with Comparison to Budget
For The Six Months Ending June 30, 2020

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Revenues:	Current Month	Year to Date	Budget	Percentage of Budget
Federal Transportation Grant	\$ -	\$ -	\$ -	-
Local Transportation Aid	-	-	-	-
Gas Sales	-	2,063.53	7,000.00	29.48
Landing Fee	70.68	1,431.27	4,000.00	35.78
Appropriations_ County	-	4,100.00	4,100.00	100.00
Appropriations- City	-	39,897.00	39,897.00	100.00
Appropriations-Lake Delton	-	39,897.00	39,897.00	100.00
Interest on Investments	-	71.74	140.00	51.24
Rents and Leases	1,657.34	9,601.38	18,000.00	53.34
Ag Land Rental	-	4,750.00	13,200.00	35.98
Hangar Lot Lease	255.60	26,468.43	27,000.00	98.03
Hangar Keeper Fee	-	-	-	-
Hangar rental	-	-	-	-
Sale of Assets	-	-	-	-
Insurance Recoveries	-	-	-	-
Refund of Prior Years Expense	-	-	-	-
Miscellaneous Income	-	82.70	500.00	16.54
Proceeds from Notes	-	-	-	-
Fund Balance Applied	-	-	-	-
Total Revenues	\$ 1,983.62	\$ 128,363.05	\$ 153,734.00	83.50

Expenditures:

Airport

Wages	\$ 415.01	\$ 2,334.37	\$ 9,572.00	24.39
Social Security	30.48	247.76	713.00	34.75
Retirement	33.89	274.22	780.00	35.16
Health Insurance	75.86	599.51	1,624.00	36.92
Life Insurance	-	-	5.00	-
Income Continuation	-	-	-	-
Contracted Services	3,500.00	21,000.00	42,000.00	50.00
Publishing	-	-	40.00	-
Professional Services	1,365.00	3,475.78	15,000.00	23.17
Telephone	60.56	303.02	700.00	43.29
Electricity	-	6,013.02	6,000.00	100.22
Heat	-	1,199.79	1,200.00	99.98
Repair & Maint Serv-Equipment	858.65	1,011.86	9,865.00	10.26
Fuel Station Maintenance	-	499.00	1,000.00	49.90
Repair & Maint Serv-Buildings	-	1,309.76	1,250.00	104.78
Special Services	-	-	2,200.00	-
DOT Maintenance Agreement	-	-	-	-
Repair & Maint Serv-Facilities	-	2,634.69	2,635.00	99.99
Snow Removal & Mowing	-	-	-	-

Airport Fund 630

Income Statement with Comparison to Budget (Continued)

For The Six Months Ending June 30, 2020

Expenditures (Continued):	Current Month	Year to Date	Budget	Percentage of Budget
<i>Airport (Continued)</i>				
Lighting Repairs	-	-	400.00	-
Runway & Taxi Repairs	-	-	6,405.00	-
Road Repair	-	-	-	-
Other Contracted Services	-	-	-	-
Office Supplies	-	63.32	50.00	126.64
Publications. Training. Dues	-	-	240.00	-
Travel	-	-	60.00	-
Operating Supplies	-	4,829.90	7,500.00	64.40
Gas. Diesel. Oil. Grease	242.63	1,935.91	4,500.00	43.02
Repair & Maint Materials	290.20	501.92	2,000.00	25.10
Repair & Maint - Buildings	-	42.99	2,000.00	2.15
Other Supplies & Expense	-	-	1,200.00	-
Small Equipment Purchase	-	-	500.00	-
Insurance	-	6,807.35	8,200.00	83.02
Rents and Leases	-	-	-	-
Extraordinary Expense	-	-	-	-
Equipment Purchases	7,200.00	9,645.00	12,500.00	77.16
Land or Land Improvements	-	-	13,595.00	-
Building Improvements	-	-	-	-
Facilities Improvements	-	(73.00)	-	-
Equipment Replacement	-	-	-	-
Cost Allocation	-	-	-	-
Total Airport	\$ 14,072.28	\$ 64,656.17	\$ 153,734.00	42.06
<i>Principal on Notes</i>				
Principal	\$ -	\$ -	\$ -	-
Total Principal on Notes	\$ -	\$ -	\$ -	-
<i>Interest on Notes</i>				
Interest	\$ -	\$ -	\$ -	-
Cost Reallocation	-	-	-	-
Total Interest on Notes	\$ -	\$ -	\$ -	-
Total Expenditures	\$ 14,072.28	\$ 64,656.17	\$ 153,734.00	42.06
Net Revenues/(Expenditures)	\$ (12,088.66)	\$ 63,706.88	\$ -	

City of Baraboo
 Airport Capital Imprvmnt Fund Fund 632
 Balance Sheets
 June 30, 2020 and December 31, 2019

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Assets:	<u>June 30, 2020</u>	<u>December 31, 2019</u>
<i>Current Assets:</i>		
Cash	\$ 115,128.21	\$ 132,169.19
Due from State	1,098.35	1,098.35
Due from Other Cities. Village	-	-
<i>Total Current Assets</i>	<u>116,226.56</u>	<u>133,267.54</u>
Total Assets	<u><u>\$ 116,226.56</u></u>	<u><u>\$ 133,267.54</u></u>
 Liabilities and Fund Equity:		
<i>Liabilities:</i>		
Accounts Payable	\$ -	\$ 17,143.27
Due to State	-	-
Advance from Airport Operating	-	-
<i>Total Liabilities</i>	<u>-</u>	<u>17,143.27</u>
 <i>Fund Equity:</i>		
Fund Balance	116,124.27	124,768.42
Net Revenues/(Expenditures)	102.29	(8,644.15)
<i>Total Fund Equity</i>	<u>116,226.56</u>	<u>116,124.27</u>
Total Liabilities and Fund Equity	<u><u>\$ 116,226.56</u></u>	<u><u>\$ 133,267.54</u></u>

City of Baraboo
 Airport Capital Imprvmnt Fund Fund 632
 Income Statement with Comparison to Budget
 For The Six Months Ending June 30, 2020

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Revenues:	Current Month	Year to Date	Budget	Percentage of Budget
Federal Transportation Grant	\$ -	\$ -	\$ 150,000.00	-
Local Transportation Aid	-	-	8,333.00	-
Appropriations	-	-	-	-
Appropriations- City	-	-	-	-
Appropriations-Lake Delton	-	-	-	-
Interest on Investments	-	102.29	-	-
Sale of Assets	-	-	-	-
Insurance Recoveries	-	-	-	-
Refund of Prior Years Expense	-	-	-	-
Total Revenues	\$ -	\$ 102.29	\$ 158,333.00	0.06
Expenditures:				
Interest on Notes				
Interest	-	-	-	-
Total Interest on Notes	\$ -	\$ -	\$ -	-
Capital Losses				
Other Supplies & Expense	-	-	-	-
Total Capital Losses	\$ -	\$ -	\$ -	-
Airport				
Wages	-	-	-	-
Social Security	-	-	-	-
Retirement	-	-	-	-
Health Insurance	-	-	-	-
Equipment Purchases	-	-	-	-
Land or Land Improvements	-	-	-	-
Building Improvements	-	-	-	-
Facilities Improvements	-	-	166,667.00	-
Facilities Improvements-Contra	-	-	-	-
Total Airport	\$ -	\$ -	\$ 166,667.00	-
Total Expenditures	\$ -	\$ -	\$ 166,667.00	-
Net Revenues/(Expenditures)	\$ -	\$ 102.29	\$ (8,334.00)	